



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

IOM Headquarters
,Route des Morillons, 17,Geneva,,Switzerland,
Requesting IOM Country/Region
Ethiopia, Addis Ababa, CO, BU

PO Number PO45000165637
PO Date 07-APR-2026
Contact Siraj Kasim DESE
PCR Code
Tel.
Buyer's Country Ethiopia
Email skasim@iom.int

PURCHASE ORDER

Vendor Details
Diyorich Trading P L C
Bole sub city Woreda 013, Mq 013, 1000, Addis Ababa
Tel. 912669048
Email diyolovefa@gmail.com
Your Vendor No. with us:
1000072364

Terms of Payment Net 30
Details of Terms of Payment
Payment due in 30 days.

Ship/Deliver Purchase Goods/Service To:
Dessie
Dessie
Ethiopia

Send Invoice To:
Addis Ababa, CO
Kirkos Sub-city,Wereda 8,
YeMez Building (Near UNECA)
251
Addis Ababa
Ethiopia

Delivery Schedule
Delivery Date 30-04-2026
Inco Terms -
Shipping Method

No	Material Code & Description	Delivery Date	Order Qty.	Unit	Price Per Unit	Tax%	Net Value
1	Procurement of supply and delivery of HDPE Pipe: Straight, Polyvinyl: unit meter PE100 PN 16 OD 200 mm HDPE pipe with Standard Dimension Ratio (SDR): SDR 11, Total needed quantity 1,445 Meter, Delivery at (Ambassel Woreda, Tisabalima Kebel.	30-APR-2026	1445	EA	4,633.00	%	6,694,685.00
				Total Basic Price			6,694,685.00
				Total Input Tax			1,004,202.75
		Total Value		ETB			7,698,887.75
	Notes to Supplier Procurement of supply and delivery of HDPE Pipe: Straight, Polyvinyl: unit meter PE 100 PN 16 OD 200 mm HDPE pipe with Standard Dimension Ratio (SDR): SDR 11, Total needed quantity 1,445 Meter, Delivery at (Ambassel Woreda, Tisabalima Kebele 60km from Dessie town, Ethiopia, Amhara Region. Contact person Yared 0910064897 Payment within 30 days after delivery.						

Vendor`s Acceptance
I confirm that I am authorized, as a representative of my company, to accept the terms and conditions contained in this Purchase Order. I certify that I have read the terms and conditions and that, on behalf of my company, I accept them unconditionally and agree to be bound by them.

Signed Over Printed Name & Date

Prepared By:	Approved By:
Siraj Kasim DESE	Abibatou WANE
07-APR-2026	08-APR-2026

This document is considered valid if digitally authorized by the IOM Approver. This is system-generated and does not require any IOM signature.

Standard Terms and Conditions for Purchase Order (PO) – Goods

1. Agreement

The Supplier agrees to provide the goods and accidental services as described in the PO in accordance with the Standard Terms & Conditions and any Annexes. The rights and obligations of the Parties shall be governed solely by the PO, which shall include these Standard Terms and Conditions and any Annexes attached to the it (collectively, the "Agreement").

2. Order of Precedence

If there is a conflict between these Terms and Conditions and any special conditions in the PO (including any agreed modifications or deviations from these Terms and Conditions), then such special conditions shall govern, unless otherwise specifically indicated in the PO. No additional or inconsistent provisions proposed by the Supplier shall bind IOM unless agreed to in writing by a duly authorized IOM official.

3. Payment

3.1 Supplier shall invoice IOM upon delivery of the goods and payment shall be made within the period stated in the "Terms of Payment" of the PO, after receipt of the invoice, proof of dispatch and any other documents specified in the Agreement, and after receipt and approval by IOM of the bank guarantee and/or the performance security if applicable as per Article 5 of this Agreement. Payment shall become due 30 (thirty) calendar days after acceptance by IOM of the Goods.

3.2 The Supplier shall ensure the information provided to IOM for bank transfers is up-to-date, complete and accurate. Incorrect or out-of-date bank transfer information may result in delays arising from efforts to verify the information, and IOM shall not be responsible for any loss, liability, cost, or expense incurred by the Supplier relating to such delays or the provision of incorrect or out-of-date bank transfer information. In the event of any change or amendment to the bank account indicated in writing by the Supplier to which payments are to be made by IOM, the Supplier must promptly provide written notice of such change or amendment to IOM.

3.3 The Supplier shall be responsible for the payment of all taxes, duties, levies and charges assessed on the Supplier in connection with this Agreement.

3.4 The Supplier certifies that for transactions resulting from this Agreement, IOM is not charged more than other clients for similar goods and similar quantities and within similar circumstances.

3.5 IOM shall be entitled, without prejudice to any other rights or remedies it may have, to withhold payment of part or all of the Price until the Supplier has completed to the satisfaction of IOM the delivery of the Goods and the Services to which those payments relate.

4. Delivery

4.1. The cost of delivery is deemed included in the Price specified in the PO. The Services as described in the PO shall be performed at the place of delivery and completed by the same delivery date, unless otherwise stated in this Agreement.

4.2. Time is of the essence in the performance of this Agreement. If the Supplier fails to make available or provide any Goods or Services within the Delivery Schedule stated in this Agreement, together with associated shipment documentation (including, without limitation, bills of lading, airway bills and commercial invoices) as are specified in this Agreement or otherwise as are customarily utilized in the trade, IOM reserves the right to:

(a) Terminate or suspend this Agreement without liability by giving immediate notice, and to charge the Supplier any loss incurred as a result of the Supplier's failure to make the delivery within the time specified; or

(b) Charge liquidated damages equal to 0.1% (one-tenth of one percent) of the Price for every day of delay or breach of the delivery schedule by the Supplier. IOM shall have the right to deduct such amount from the Supplier's outstanding invoices, if any. Such liquidated damages shall only be applied when delay is caused solely by the default of the Supplier.

Acceptance of goods delivered late shall not be deemed a waiver of IOM's rights to hold the Supplier liable for any loss and/or damage resulting therefrom, nor shall it act as a modification of the Supplier's obligation to deliver further goods in accordance with this Agreement.

5. Advance Payment Bank Guarantee and Performance Security

5.1. Advance Payment Bank Guarantee (IF APPLICABLE)

The Service Provider shall provide IOM with a bank guarantee to secure the requested advance payment (the "Bank Guarantee") in an amount equivalent to the total amount advanced as stated in the PO, to be issued by a reputable bank or financial entity acceptable to IOM, based on the template attached to this Agreement, or as otherwise accepted by IOM in writing. The Bank Guarantee shall be effective until the date of completion of the Services, following which the Bank Guarantee will be released by IOM. IOM shall not be obliged to make any payment until the Bank Guarantee is received and approved by IOM.

5.2. Performance Security (IF APPLICABLE)

5.2.1. The Service Provider shall provide IOM with a performance security in the amount equivalent to 10% (ten percent) of the Service Fee, to be issued by a reputable bank or surety company in a form acceptable to IOM (the "Performance Security").

5.2.2. The Performance Security shall serve as the guarantee for the Service Provider's satisfactory performance and compliance with the terms and conditions of this Agreement. The amount of the Performance Security shall not be construed as the limit of the Service Provider's liability to IOM in any event. The Performance Security shall be effective from the date of commencement of the Services until the 30th day from the completion of the Service Provider's obligations, following which it will be released by IOM.

6. Inspection and Acceptance

6.1. Where any annexed Technical Specifications state what inspections and tests are required and where they will be carried out, those terms will prevail in the event of any inconsistency with the provisions in this clause.

6.2. IOM or its representative shall have the right to inspect and/or test the Goods at no extra cost to IOM at the premises of the Supplier, at the point of delivery or at the final destination. The Supplier shall facilitate such inspections and provide required assistance.

6.3. IOM shall have 30 (thirty) calendar days after receipt of the Goods to inspect them and either accept or reject them as non-conforming with this Agreement. Based on an inspection of a valid sample, IOM may reject the entire delivery. IOM may also charge the cost of inspecting rejected Goods to the Supplier. IOM's right to reject the Goods shall not be limited or waived by the Goods having been previously inspected or tested by IOM prior to delivery. At the request of IOM, the Supplier will replace some or all

rejected Goods at the Supplier's cost (including transportation), or fully reimburse IOM for the price paid (including transportation) for the rejected Goods. IOM may return rejected Goods to the Supplier (transportation charges for the Supplier's account) or hold rejected Goods for disposition at Supplier's risk and expense.

6.4. The Supplier agrees that IOM's payment under this Agreement shall not be deemed acceptance of any Goods delivered hereunder.

6.5. The Supplier agrees that any acceptance of the Goods and Services by IOM does not release the Supplier from any warranty or other obligations under this Agreement.

6.6. Title to the Goods shall pass to IOM when the Goods are delivered and accepted by IOM. The Supplier shall bear the risk of loss, damage, or destruction of the Goods in accordance with the Incoterm ® (2020) provided. In case no Incoterm ® (2020) is provided in the ordering document, the risks mentioned in the preceding sentence shall pass at the same time the title to the Goods passes to IOM.

7. Adjustments

7.1. IOM reserves the right to change at any time the quantities, packaging, unit size, place, method and/or time of delivery or the Services to be provided. Where the Goods are being specifically produced for IOM, IOM may also make changes to the drawings, designs or specifications.

7.2. The Supplier agrees to proceed with this Agreement in accordance with any such change(s) and to submit a claim request for an equitable adjustment in the Price or delivery terms caused by such change(s).

7.3. IOM may deem any claim by the Supplier for equitable adjustments under this clause waived unless asserted in writing within 10 (ten) days from the date of receipt by the Supplier of IOM's change(s).

7.4. No change in, modification of, or revision to this Agreement shall be valid unless made in writing and signed by an authorized representative of IOM.

8. Packaging

8.1. The Supplier must provide proper and adequate packaging in accordance with best commercial practice, to ensure that the Goods being delivered to IOM will be free of damage. Packaging must be adequate to allow for rough handling during transit, exposure to extreme temperatures, salt and precipitation during transit and open storage, with consideration for the type of Goods and transportation mode. IOM reserves the right to reject any delivery that is deemed not to have been packaged adequately.

8.2. Packing, marking and documentation shall comply with any requirements or instructions notified by IOM.

9. Warranties

9.1. The Supplier warrants that all Goods supplied under this Agreement shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

9.2. The Supplier warrants that all Goods supplied under this Agreement are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in this Agreement. All Goods and Services delivered under this Agreement will conform to the specifications, drawings, samples, or other descriptions furnished or specified by IOM and are free from defect in material and workmanship. This warranty shall remain valid for twelve (12) months after the goods have been delivered to and accepted at the final destination. IOM's continued use of such goods after notifying Supplier of their defect or failure to conform will not be considered a waiver of Supplier's warranty.

9.3. IOM shall promptly notify the Supplier in writing of any claims arising under any warranty contained in Article 9.1 or 9.2 of this Agreement. Upon receipt of such notice, the Supplier shall, within the time period specified in the notice, repair or replace the defective Goods or parts thereof, without cost to IOM. IOM's continued use of such Goods after notifying the Supplier of their defect or failure to conform or breach of warranty will not be considered a waiver of the Supplier's warranty.

9.4. The Supplier further represents and warrants that:

(a) It has full title to the Goods, is fully qualified to sell the Goods to IOM, and is a company financially sound and duly licensed, with adequate human resources, equipment, competence, expertise and skills necessary to carry out fully and satisfactorily, within the stipulated completion period, the delivery of the Goods in accordance with this Agreement;

(b) It shall comply with all applicable laws, ordinances, rules and regulations when performing its obligations under this Agreement;

(c) In all circumstances it shall act in the best interests of IOM;

(d) No official, employee or agent of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from this Agreement or award thereof;

(e) It has not misrepresented or concealed any material facts in the procuring of this Agreement;

(f) The Supplier, its staff or shareholders have not previously been declared by IOM ineligible to be awarded contracts by IOM;

(g) It will maintain reasonable and appropriate organizational, administrative, physical, and technical safeguards to ensure the integrity and confidentiality of the information shared pursuant to this Agreement. The safeguards shall be designed to protect against any foreseeable threats or risks to the security and integrity of such information as well as the unauthorized access, use or disclosure thereof. If requested by IOM at any time during the term of this Agreement, the Service Provider shall provide IOM with copies of its policies, protocols, records, and other relevant materials implementing the safeguards;

(h) It has or shall take out relevant insurance coverage for the period the Supplies are provided under this Agreement;

(i) The prices for the Goods under this Agreement do not exceed those offered for similar goods to Supplier's other customers;

(j) The Price specified in Article 3.1 of this Agreement shall constitute the sole remuneration of the Supplier in connection with this Agreement. The Supplier shall not accept for its own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Agreement or the discharge of its obligations hereunder. The Supplier shall ensure that any subcontractors, as well as the officers, employees, and agents of either of them, similarly, shall not receive any additional remuneration;

(k) It shall respect the legal status, privileges and immunities of IOM as an intergovernmental organization, such as inviolability of documents and archive wherever it is located, exemption from taxation, immunity from legal process or national jurisdiction. In the event that the Supplier becomes aware of any situation where IOM's legal status, privileges or immunities are not fully respected, it shall immediately inform IOM.

(l) It is not included in the most recent Consolidated United Nations Security Council Sanctions List nor is it the subject of any sanctions or other temporary suspension. The Supplier will disclose to IOM if it becomes subject to any sanction or temporary suspension during the term of this Agreement.

(m) It must not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the most recent Consolidated United Nations Security Council Sanctions List and all other applicable anti-terrorism legislation. If, during the term of this Agreement, the Supplier determines there are allegations or suspicions that funds transferred to it in accordance with this Agreement have been used to provide support or assistance to individuals or entities associated with terrorism, it will inform IOM immediately who in consultation with the donors as appropriate, shall determine an appropriate response. The Supplier shall ensure that this requirement is included in all subcontracts.

9.5. The Supplier warrants that it shall abide by the highest ethical standards in the performance of this Agreement, which includes not engaging in any fraudulent, corrupt, discriminatory or exploitative practice or practice inconsistent with the rights set forth in the Convention on the Rights of the Child. The Supplier shall immediately inform IOM of any allegation or suspicion that the following practice may have occurred or exist:

(a) fraudulent practice, defined as any act or omission, including misrepresentation or concealment, that knowingly or recklessly misleads, or attempts to mislead, a natural or legal person in the procurement process or the execution of a contract to obtain a financial gain or other benefit, or to avoid an obligation or in such a way as to cause a detriment to IOM;

(b) corrupt practice defined as the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another natural or legal person in the procurement process or in contract execution, such as through bribery;

(c) collusive practice defined as an arrangement between two or more bidders, or other natural or legal persons designed to achieve an improper purpose, including influencing improperly the actions of another natural or legal person or artificially altering the results of the procurement process to obtain a financial gain or other benefit;

(d) coercive practice defined as impairing or harming, or threatening to impair or harm, directly or indirectly, any natural or legal person or the property of any such person to influence improperly its actions or impact the execution of a contract;

(e) obstructive practice defined as acts or omissions intended to materially impede the exercise of IOM's contractual rights of audit, investigation and/or access to information, including deliberately destroying, falsifying, altering or concealing of evidence material to IOM investigations, or making false statements to IOM investigators in order to materially impede a duly authorized investigation into allegations of fraudulent, corrupt, collusive, coercive or unethical practices; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation;

(f) unethical practice defined as a practice contrary to the IOM Unified Staff Regulations and Rules or UN Supplier Code of Conduct, such as those relating to conflict of interest, gifts, hospitality, post-employment provisions, abuse of authority, harassment, discriminatory or exploitative practices or practices inconsistent with the rights set forth in the Convention on the Rights of the Child;

(g) money laundering practice defined as the conversion or transfer of property knowing that such property is derived from any offence(s), for the purpose of concealing or disguising the illicit origin of the property or of assisting any persons who are involved in such offence(s) to evade the legal consequences of their actions. Property shall include, but not be limited to money.

9.6. The Supplier further warrants that it shall:

(a) Take all appropriate measures to prevent sexual exploitation and sexual abuse (SEA), as those terms are defined in section 1 of ST/SGB/2003/13 (the "SG Bulletin"), and sexual harassment (SH), as that term is defined in section 1 of the UN System Model Policy on Sexual Harassment, by its employees or sub-contractors, consultants, interns or volunteers associated with or working on behalf of the Service Provider to perform activities under this Agreement ("Associated Personnel");

(b) accept and follow the standards of conduct listed in section 3 of the SG Bulletin;

(c) Promptly and confidentially report to IOM any allegations or suspicions of SEA or SH concerning its employees or Associated Personnel; promptly investigate any credible allegations of SEA or SH concerning its employees or Associated Personnel, and inform IOM of the outcome of such investigation; take appropriate corrective measures, including imposing disciplinary measures on any of its employees or Associated Personnel who has committed SEA or SH, and inform IOM of such corrective measures;

(d) Provide to IOM, on written request, all relevant information to determine whether the Supplier has taken appropriate investigative and corrective action in cases of SEA or SH. Failure to take appropriate investigative or corrective action to the satisfaction of IOM shall constitute material breach of this Agreement;

(e) Ensure that the SEA and SH provisions contained in this Article are included in all sub-contracts related to this Agreement;

(f) Adhere to the provisions of this Article for the duration of this Agreement.

9.7. The Service Provider expressly acknowledges and agrees that breach by the Service Provider, its employees or its Associated Personnel, of any provision contained in Articles 9.4, 9.5, or 9.6 of this Agreement constitutes a material breach of this Agreement and shall entitle IOM to terminate this Agreement immediately on written notice without liability. In the event that IOM determines, whether through an investigation or otherwise, that such a breach has occurred then, in addition to its right to terminate the Agreement, IOM shall be entitled to recover from the Service Provider all losses suffered by IOM in connection with such breach.

9.8. IOM shall have the right to investigate any allegations (including but not limited to SEA, SH, fraud and corruption) involving the Service Provider, its employees or its Associated Personnel, notwithstanding related investigations undertaken by the Service Provider or national authorities. The Service Provider shall provide its full and timely cooperation with any such investigations. Such cooperation shall include, but shall not be limited to, the Service Provider's obligation to make available its personnel and any relevant documentation for such purposes at reasonable times and on reasonable conditions and to grant access to the Service Provider's premises at reasonable times and on reasonable conditions in connection with such access to the Service Provider's personnel and relevant documentation. The Service Provider shall require its agents, including, but not limited to, the Service Provider's attorneys, accountants or other advisers, to reasonably cooperate with any such investigations carried out by IOM.

10. Assignment and Subcontracting

10.1. The Supplier shall not assign or subcontract the Agreement or any work under this Agreement in whole or in part, unless agreed in writing in advance by IOM. Any subcontract entered into by the Supplier without approval in writing by IOM may be cause for termination of the Agreement.

10.2. Notwithstanding a written approval from IOM, the Supplier shall not be relieved of any liability or obligation under this Agreement nor shall it create any contractual relation between any subcontractor and IOM. The Supplier shall include in an agreement with a subcontractor all provisions in this Agreement that are applicable to a subcontractor, including relevant Warranties and Special Provisions. The Supplier remains liable as a primary obligor there under and it shall be directly responsible to IOM for any faulty performance under any subcontract. The subcontractor shall have no cause of action against IOM for any breach of the subcontract.

11. Force Majeure

11.1. Neither Party will be liable for any delay in performing or failure to perform any of its obligations under this Agreement if

such delay or failure is caused by force majeure, which means any unforeseeable and irresistible act of nature, any act of war (whether declared or not), invasion, revolution, insurrection, terrorism, blockade or embargo, strikes, Governmental or state restrictions, natural disaster, epidemic, public health crisis, and any other circumstances which are not caused by nor within the control of the affected Party.

11.2. As soon as possible after the occurrence of a force majeure event which impacts the ability of the affected Party to comply with its obligations under this Agreement, the affected Party will give notice and full details in writing to the other Party of the existence of the force majeure event and the likelihood of delay. On receipt of such notice, the unaffected Party shall take such action as it reasonably considers appropriate or necessary in the circumstances, including granting to the affected Party a reasonable extension of time in which to perform its obligations. During the period of force majeure, the affected Party shall take all reasonable steps to minimize damages and resume performance.

11.3. IOM shall be entitled without liability to suspend or terminate the Agreement if the Supplier is unable to perform its obligations under the Agreement by reason of force majeure. In the event of such suspension or termination, the provisions of the Article on Termination shall apply.

12. Independent Contractor

The Supplier, its employees and other personnel as well as its subcontractors and their personnel, if any, shall provide all Goods and perform all Services under this Agreement as an independent contractor and not as an employee or agent of IOM.

13. Audit

The Supplier agrees to maintain financial records, supporting documents, statistical records and all other records in accordance with generally accepted accounting principles to sufficiently substantiate all direct and indirect costs of whatever nature involving transactions related to the supply and delivery of Goods and the Services under this Agreement. The Supplier shall make all such records available to IOM or its designated representative at all reasonable times until the expiration of 7 (seven) years from the date of final payment, for inspection, audit, or reproduction. On request, employees of the Supplier shall be available for interview.

14. Confidentiality

14.1. All information which comes into the Supplier's possession or knowledge in connection with this Agreement is to be treated as strictly confidential. The Supplier shall not communicate such information to any third party without the prior written approval of IOM. The Supplier shall comply with IOM Data Protection Principles in the event that it collects, receives, uses, transfers, stores or otherwise processes any personal data in the performance of this Agreement. These obligations shall survive the expiration or termination of this Agreement.

14.2. Notwithstanding the previous paragraph, IOM may disclose the terms of this Agreement and information related to this Agreement, including but not limited to the name and address of the Supplier, the title of the contract/project, the nature and purpose of the contract/project, and the amount of the contract/project to the extent as required by its Donor/s or auditor/s or in relation to IOM's commitment to any initiative for transparency and accountability of funding received by IOM provided that such disclosure will be in accordance with the policies, instructions and regulations of IOM.

15. Dispute Resolution

15.1. Any dispute, controversy or claim arising out of or in relation to this Agreement, or the breach, termination or invalidity thereof, shall be settled amicably by negotiation between the Parties.

15.2. In the event that the dispute, controversy or claim is not resolved by negotiation within 3 (three) months of receipt of the notice from one Party of the existence of such dispute, controversy or claim, either Party may request that it be submitted to mediation in accordance with the UNCITRAL Mediation Rules in effect at the time of the dispute.

15.3. In the event that mediation is not successful, either Party may submit the dispute, controversy or claim to arbitration in accordance with the UNCITRAL Arbitration Rules in effect at the time of the dispute no later than 3 (three) months following the date of termination of the mediation as per Article 9 of the UNCITRAL Mediation Rules. The number of arbitrators shall be one and the language to be used in the arbitral proceedings shall be English. The appointing authority shall be the Secretary General of the Permanent Court of Arbitration. The arbitral tribunal shall have no authority to award punitive damages. The seat of the arbitration shall be Geneva, Switzerland.

15.4. All aspects of the dispute resolution as per paragraphs 1 to 3 of this Article shall be treated as confidential by the Parties and all others involved.

15.5. The present Agreement as well as the arbitration agreement above shall be governed by the terms of the present Agreement and supplemented by internationally accepted general principles of law (including the UNIDROIT Principles of International Commercial Contracts) for issues not covered by the Agreement, to the exclusion of any single national system of law that would defer the Agreement to the laws of any given jurisdiction.

15.6. This Article survives the expiration or termination of the present Agreement.

16. Use of IOM Name, Abbreviation and Emblem

The Supplier shall not be entitled to use the name, abbreviation or emblem of IOM without IOM's prior written authorisation. The Supplier acknowledges that use of the IOM name, abbreviation and emblem is strictly reserved for the official purposes of IOM and protected from unauthorized use by Article 6ter of the Paris Convention for the Protection of Industrial Property, revised in Stockholm in 1967 (828 UNTS 305 (1972)).

17. Status of IOM

Nothing in or relating to the Agreement shall be deemed a waiver, express or implied, of any of the privileges and immunities of the IOM.

18. Indemnity and Insurance

18.1. The Supplier shall at all times defend, indemnify, and hold harmless IOM, its officers, employees, and agents from and against all losses, costs, damages and expenses (including legal fees and costs), claims, suits, proceedings, demands and liabilities of any kind or nature to the extent arising out of or resulting from acts or omissions of the Supplier or its employees, officers, agents or subcontractors, in the performance of this Agreement. IOM shall promptly notify the Supplier of any written claim, loss, or demand for which the Supplier is responsible under this clause.

18.2. This indemnity shall survive the expiration or termination of this Agreement.

18.3. The Supplier shall ensure that goods supplied under this Agreement shall be fully insured in a freely convertible currency against loss or damage until the delivery point. Further insurance requirements may be specified in the Technical Specifications.

19. Waiver

19.1. Failure by either Party to insist in any one or more instances on a strict performance of any of the provisions of this Agreement shall not constitute a waiver or relinquishment of the right to enforce the provisions of this Agreement in future instances, but this right shall continue and remain in full force and effect.

20. Termination and Re-Procurement

20.1. IOM may terminate or suspend this Agreement, in whole or in part, with immediate effect, by providing written notice to the Supplier, in any case where the mandate of IOM applicable to the performance of the Agreement or the funding of IOM applicable to the Agreement is reduced or terminated. In addition, IOM may suspend or terminate the Agreement upon 30 (thirty) day's written notice without having to provide any justification.

20.2. In the event of termination of this Agreement, IOM will only pay for the Goods provided and the Services completed in accordance with this Agreement, unless otherwise agreed in writing by the Parties. The Supplier shall return to IOM any amounts paid in advance within 7 (seven) days from the notice of termination.

20.3. If IOM terminates this Agreement in whole or in part for default on the part of the Supplier, it may acquire elsewhere goods similar to those terminated and the Supplier shall be liable for any excess costs to IOM for the re-procurement of those goods as well as the removal of any or all of the Supplier's product or equipment from IOM's premises or other places of delivery. The Supplier shall not be liable for any excess costs if the failure to perform under this Agreement arises from causes beyond its control and without fault or negligence of the Supplier.

20.4. Upon any such termination, the Supplier shall waive any claims for damages including loss of anticipated profits on account thereof.

20.5. In the event of suspension of this Agreement, IOM will specify the scope of activities and/or deliverables that shall be suspended in writing. All other rights and obligations of this Agreement shall remain applicable during the period of suspension. IOM will notify the Supplier in writing when the suspension is lifted and may modify the completion date. The Supplier shall not be entitled to claim or receive any Price or costs incurred during the period of suspension of this Agreement.

21. UN Piggybacking

If any United Nations ("UN") entity wishes to avail of goods and services which are of the same type as the Goods and Services through their own contracting formats, the Supplier shall extend such services to them at prices and on terms no less favourable than those provided in this Agreement for the Goods and Services. For this purpose, IOM shall be entitled to disclose information related to this Agreement to any other UN entity.

22. Severability

If any part of this Agreement is found to be invalid or unenforceable, that part will be severed from this Agreement and the remainder of the Agreement shall remain in full force.

23. Entire Agreement

This Agreement and any Annexes embody the entire agreement between the Parties and supersede all prior agreements and understandings, if any, relating to the subject matter of this Agreement.

24. Final Clauses

24.1. This Agreement will enter into force upon signature by both Parties and shall remain in force until completion of all obligations of the Parties under this Agreement unless terminated earlier in accordance with the Article on Termination.

24.2. Any change to the terms and conditions detailed herein shall be documented in a written amendment to this Agreement.



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

IOM Headquarters
,Route des Morillons, 17,Geneva,,Switzerland,
Requesting IOM Country/Region
Ethiopia, Addis Ababa, CO, BU

PO Number PO45000162592
PO Date 01-APR-2026
Contact Moa Tesfaye GELET
PCR Code
Tel.
Buyer's Country Ethiopia
Email mgelet@iom.int

PURCHASE ORDER

Vendor Details
Diyorich Trading P L C
Bole sub city Woreda 013, Mq 013, 1000, Addis Ababa
Tel. 912669048
Email diyolovefa@gmail.com
Your Vendor No. with us:
1000072364

Ship/Deliver Purchase Goods/Service To:
Addis Ababa, CO
Kirkos Sub-city,Wereda 8,
YeMez Building (Near UNECA)
251
Addis Ababa
Ethiopia

Terms of Payment Net 30
Details of Terms of Payment
Payment due in 30 days.

Send Invoice To:
Addis Ababa, CO
Kirkos Sub-city,Wereda 8,
YeMez Building (Near UNECA)
251
Addis Ababa
Ethiopia

Delivery Schedule
Delivery Date 30-04-2026
Inco Terms -
Shipping Method

No	Material Code & Description	Delivery Date	Order Qty.	Unit	Price Per Unit	Tax%	Net Value
1	Toy:preschool creative/artistic toys made from non-toxic, child-friendly materials, in pcs.	30-APR-2026	20	EA	1,900.00	%	38,000.00
2	Gym Equipment: standard full-size Table Tennis Table with sturdy steel frame, anti-glare surface, and complete net set, in pcs.	30-APR-2026	1	EA	32,000.00	%	32,000.00
3	Table Tennis Set-Includes table tennis rackets measuring 5.9 and 6.7 inches in total length (blade and handle) in pieces	30-APR-2026	12	EA	6,500.00	%	78,000.00
4	Ball: tennis balls made of plastic material, weighing 2.7 g each, in pcs.	30-APR-2026	40	EA	200.00	%	8,000.00
5	Book:Colouring_brightly coloring books for kids in pcs	30-APR-2026	100	EA	320.00	%	32,000.00
6	Pencil Set: Coloured drawing, sketching, shading, and coloring pencils, packed in sets.	30-APR-2026	20	EA	950.00	%	19,000.00
7	Pencil:Wooden_eraser tipped, quality wood casing, painted, suitable for use on paper and plastic slate surfaces in a dozen or pack	30-APR-2026	15	EA	220.00	%	3,300.00
8	Scissors: General-purpose, all-purpose sharp scissors, 180 mm length, in pcs.	30-APR-2026	35	EA	195.00	%	6,825.00
9	Sharpener: Pencil sharpener with durable metal casing, screw-retained steel blade, easy to clean, in a pack.	30-APR-2026	5	EA	310.00	%	1,550.00
10	Eraser: Soft eraser for pencil use, in a pack.	30-APR-2026	15	EA	346.00	%	5,190.00

11	Mattress: Double floor mats (plastic type—ABCD mat), standardized size, in pcs.	30-APR-2026	10	EA	4,500.00	%	45,000.00
12	Ball: Football made of leather, medium size suitable for children in pcs.	30-APR-2026	8	EA	1,800.00	%	14,400.00
13	Ball: Football, large-size leather type for adults, in pcs.	30-APR-2026	8	EA	3,400.00	%	27,200.00
14	Ball: Volleyball, high-quality leather type for adults, in pcs.	30-APR-2026	8	EA	4,200.00	%	33,600.00
15	Ball: Football balls for table-football/Joteni game, in pcs.	30-APR-2026	50	EA	250.00	%	12,500.00
16	Chair: Dining-style plastic chair for children, colourful and durable, in pcs.	30-APR-2026	30	EA	650.00	%	19,500.00
17	Table: Dining-style plastic table for children (for painting), rectangular, with adjustable height, in pcs.	30-APR-2026	30	EA	3,200.00	%	96,000.00
18	Rope: Jute or natural fibre rope, durable and suitable for general use, in pcs.	30-APR-2026	50	EA	1,400.00	%	70,000.00
19	Coffee: Capsule — Coffee beans with export-standard quality, in Kg.	30-APR-2026	100	EA	1,260.00	%	126,000.00
20	Sugar: Natural sugar, in kg.	30-APR-2026	100	EA	195.00	%	19,500.00
21	Tea: Loose-leaf tea (Anbessa Tea 80 g or equivalent), in pcs.	30-APR-2026	100	EA	50.00	%	5,000.00
22	Charcoal: Locally made charcoal, in quintals.	30-APR-2026	10	EA	2,000.00	%	20,000.00
23	Cup: Disposable Ethiopian coffee cups, in dozen/pack.	30-APR-2026	20	EA	1,000.00	%	20,000.00
24	Coffee Maker: Large-sized traditional coffee pot made of clay (Jebena), in pcs.	30-APR-2026	5	EA	2,500.00	%	12,500.00
25	Chair: Dining — Small-size plastic chair (Duka) for use during coffee ceremonies, in pcs.	30-APR-2026	10	EA	700.00	%	7,000.00
26	Chair: Dining — Large-sized plastic chair (Duka) with hand rest, suitable for use during coffee ceremonies, in pcs.	30-APR-2026	40	EA	900.00	%	36,000.00
27	Container: Food Storage — Medium-size metal tea pot for boiling tea, in pcs.	30-APR-2026	4	EA	2,800.00	%	11,200.00
28	Coffee: Instant — Organic gum used for coffee ceremony, in kg.	30-APR-2026	10	EA	1,000.00	%	10,000.00
29	Coffee: Instant — Traditional Habesha incense burner (Ye-etan Magsa/Machsha), made of clay, for coffee ceremony, in pcs.	30-APR-2026	10	EA	650.00	%	6,500.00
30	Mortar: Coffee mortar (wooden) or traditional coffee grinder (Buna Mefcha), in pcs.	30-APR-2026	4	EA	2,400.00	%	9,600.00
31	Envelope: Mailing — A4-size mailing envelopes, 50 pcs per pack.	30-APR-2026	2	EA	450.00	%	900.00
32	Paper: Printer — A3 size printing paper, 500 sheets per ream.	30-APR-2026	5	EA	1,550.00	%	7,750.00
33	Paper: Printer — A4 size printing paper, 500 sheets per ream.	30-APR-2026	15	EA	1,000.00	%	15,000.00

34	Pen: Writing — Ballpoint pen, blue color, Radius or equivalent, 50 pcs per pack.	30-APR-2026	3	EA	900.00	%	2,700.00
35	Cabinet: Filing — Three-door wooden office file cabinet	30-APR-2026	1	EA	30,000.00	%	30,000.00
36	Puzzle: Preschool — Alphabet and number puzzle set, in pcs.	30-APR-2026	10	EA	1,500.00	%	15,000.00
37	Charcoal Stove: Traditional charcoal stove (ye kesel mandja) for cooking/heating purposes, in pcs.	30-APR-2026	6	EA	1,030.00	%	6,180.00
38	Fan: Handheld — Plastic handheld fan (Maragebiya), with bulk and silk fabric type, for coffee ceremony use, in pcs.	30-APR-2026	8	EA	100.00	%	800.00
39	Applicator Stick: Sterile (Buna Mekuya) — Traditional applicator sticks used for coffee roasting, in pcs.	30-APR-2026	6	EA	550.00	%	3,300.00
40	Coffee: Instant (Ye-buna Rokobot) — Traditional Ethiopian coffee set containing 12 coffee cups with matching saucers, in pcs.	30-APR-2026	4	EA	2,400.00	%	9,600.00
41	Biscuit: Sweet Cookie — Roasted grain (Kolo) and sweet cookies, in a pack.	30-APR-2026	60	EA	380.00	%	22,800.00
42	Plate: Dining — Medium-size metallic flat plate (ye kolo &kukis makrbiya)for roasting grain/cookies, in pcs.	30-APR-2026	5	EA	350.00	%	1,750.00
43	Tea: Loose Leaf (Tea Matileya) — Plastic tea filter with handle, in pcs.	30-APR-2026	10	EA	70.00	%	700.00
44	Cutlery: Spoon — Small-size spoon for tea or coffee, in dozens.	30-APR-2026	10	EA	600.00	%	6,000.00
45	Plate: Dining — Medium-size metallic flat plate (coffee tray/Makrbiya) for roasting coffee, in pcs.	30-APR-2026	6	EA	450.00	%	2,700.00
46	Cup: Disposable — Glass teacup, in dozens.	30-APR-2026	20	EA	1,200.00	%	24,000.00
47	Plate: Dining — Medium-size service plate for coffee and tea service, in pcs.	30-APR-2026	10	EA	400.00	%	4,000.00
48	Mekontcha/Clamper: Traditional charcoal clamping tool used for handling and adjusting charcoal during cooking or coffee ceremony, in pcs.	30-APR-2026	5	EA	150.00	%	750.00
				Total Basic Price			979,295.00
				Total Input Tax			146,894.25
		Total Value		ETB			1,126,189.25
	Notes to Supplier Purchase Order for the supply and delivery of PSS Materials, Stationery, Sports, Coffee-Ceremony & Activity Support Items, as per your submitted offer against Mini Request for Quotation: 30000022295 Note • Delivery location: delivered to IOM MRC Facility in Metema, West Gonder• • Kindly coordinate delivery with Worku – 0918 168192 to ensure proper receiving and documentation. • All items must be delivered strictly according to the submitted and approved samples/specifications, and IOM will conduct inspection and verification upon delivery. IOM reserves the right to reject any items that do not meet the required specifications or quality. • Payment will be processed within 30 days after successful delivery and submission of complete supporting documents.						

Vendor`s Acceptance <i>I confirm that I am authorized, as a representative of my company, to accept the terms and conditions contained in this Purchase Order. I certify that I have read the terms and conditions and that, on behalf of my company, I accept them unconditionally and agree to be bound by them.</i> Signed Over Printed Name & Date	<table><tr><td>Prepared By:</td><td>Approved By:</td></tr><tr><td>Moa Tesfaye GELET</td><td>Elizardo Jr. GALANG</td></tr><tr><td>01-APR-2026</td><td>01-APR-2026</td></tr></table> <i>This document is considered valid if digitally authorized by the IOM Approver. This is system-generated and does not require any IOM signature.</i>	Prepared By:	Approved By:	Moa Tesfaye GELET	Elizardo Jr. GALANG	01-APR-2026	01-APR-2026
Prepared By:	Approved By:						
Moa Tesfaye GELET	Elizardo Jr. GALANG						
01-APR-2026	01-APR-2026						



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

IOM Headquarters

,Route des Morillons, 17,Geneva,,Switzerland,
Requesting IOM Country/Region
Ethiopia, Addis Ababa, CO, BU

PO Number PO45000120750
PO Date 29-NOV-2025
Contact Abraham Ashagrie DEMISSIE
PCR Code
Tel.
Buyer's Country Ethiopia
Email ademissie@iom.int

PURCHASE ORDER

Vendor Details

Diyorich Trading P L C
Bole sub city Woreda 013, Mq 013, 1000, Addis Ababa
Tel. 912669048
Email diyolovefa@gmail.com
Your Vendor No. with us:
1000072364

Ship/Deliver Purchase Goods/Service To:

Addis Ababa, CO
Kirkos Sub-city,Wereda 8,
YeMez Building (Near UNECA)
251
Addis Ababa
Ethiopia

Terms of Payment Net 30
Details of Terms of Payment
Payment due in 30 days.

Send Invoice To:

Addis Ababa, CO
Kirkos Sub-city,Wereda 8,
YeMez Building (Near UNECA)
251
Addis Ababa
Ethiopia

Delivery Schedule

Delivery Date 10-12-2025
Inco Terms -
Shipping Method

No	Material Code & Description	Delivery Date	Order Qty.	Unit	Price Per Unit	Net Value
1	Nipple: GI Nipples 1", B Class.	10-DEC-2025	3	EA	150.00	450.00
3	Gate Valve: Galvanized Iron,1in Brass Gate valve 1" B-Class.	10-DEC-2025	7	EA	2,386.50	16,705.50
4	Gate Valve: Galvanized Iron,1 1/2" B Class.	10-DEC-2025	5	EA	3,600.00	18,000.00
5	HDPE Tee: High-density Polyethylene, OD 63mm Compression Tee 63x2"x63mm, PN16, FISH.	10-DEC-2025	6	EA	2,475.00	14,850.00
6	Tee: High-density Polyethylene,32mm Compression Tee 32mm x1"x32mm fish PN 16.	10-DEC-2025	1	EA	480.00	480.00
7	HDPE Tee: High- density Polyethylene,50mm Compression Tee 50mm x1 1/2"x 50mm PN16 Fish.	10-DEC-2025	10	EA	1,170.00	11,700.00
8	HDPE Adapter: High- density Polyethylene, compression to 2" BPS female Adapter OD 63mm, PN16.	10-DEC-2025	6	EA	1,275.00	7,650.00
9	Elbow: Galvanized Iron, Elbow 1" 90 Degree, B- Class.	10-DEC-2025	1	EA	225.00	225.00
11	Gate Valve: Galvanized Iron, Gate valve 2", B- Class.	10-DEC-2025	1	EA	4,500.00	4,500.00
14	HDPE Adapter: High-density Polyethylene, OD 32mm compression to 1" BPS Female, PE 100 Female Adapter PN16, Fish.	10-DEC-2025	2	EA	480.00	960.00
15	Adapter: High-density Polyethylene, OD50mm compression to 2" BPS, PE 100 Female Adapter, PN16, Fish.	10-DEC-2025	11	EA	1,125.00	12,375.00
16	HDPE Union: Polypropylene Random Copolymer, PE 100 Straight Union OD 32mm, PN16, Fish.	10-DEC-2025	5	EA	375.00	1,875.00



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

IOM Headquarters

,Route des Morillons, 17,Geneva,,Switzerland,
Requesting IOM Country/Region
Ethiopia, Addis Ababa, CO, BU

PO Number PO45000123314
PO Date 04-DEC-2025
Contact Abraham Ashagrie DEMISSIE
PCR Code
Tel.
Buyer's Country Ethiopia
Email ademissie@iom.int

PURCHASE ORDER

Vendor Details

Diyorich Trading P L C
Bole sub city Woreda 013, Mq 013, 1000, Addis Ababa
Tel. 912669048
Email diyolovefa@gmail.com
Your Vendor No. with us:
1000072364

Terms of Payment Net 30
Details of Terms of Payment
Payment due in 30 days.

Ship/Deliver Purchase Goods/Service To:

Dessie
Dessie
Ethiopia

Send Invoice To:

Addis Ababa, CO
Kirkos Sub-city,Wereda 8,
YeMez Building (Near UNECA)
251
Addis Ababa
Ethiopia

Delivery Schedule

Delivery Date 17-12-2025
Inco Terms -
Shipping Method

No	Material Code & Description	Delivery Date	Order Qty.	Unit	Price Per Unit	Tax%	Net Value
1	Nipple:Pipe,Galvanized Iron,1in GI Nipples 1 1/2"	17-DEC-2025	14	EA	420.00	%	5,880.00
	PR edition requested by Procurement staff to fill lowest bid price to adjust unit rate discrepancy for PO creation purpose. Budget is within the initial approved one.						
2	Elbow:Pipe,Galvanized Iron, 1 1/2in GI Elbow 11/2"	17-DEC-2025	6	EA	975.00	%	5,850.00
	PR edition requested by Procurement staff to fill lowest bid price to adjust unit rate discrepancy for PO creation purpose. Budget is within the initial approved one.						
3	Reducer:Pipe,Galvanized Iron,1-1/2in to 1in GI Reducer 11/2" x1"	17-DEC-2025	1	EA	375.00	%	375.00
	PR edition requested by Procurement staff to fill lowest bid price to adjust unit rate discrepancy for PO creation purpose. Budget is within the initial approved one.						
4	Reducer:Pipe,Galvanized Iron,2in to 1in Gi Reducer 2"x1"	17-DEC-2025	6	EA	670.00	%	4,020.00
	PR edition requested by Procurement staff to fill lowest bid price to adjust unit rate discrepancy for PO creation purpose. Budget is within the initial approved one.						
5	Nipple:Pipe,Galvanized Iron,2in GI Nipples 2"	17-DEC-2025	10	EA	585.00	%	5,850.00
	PR edition requested by Procurement staff to fill lowest bid price to adjust unit rate discrepancy for PO creation purpose. Budget is within the initial approved one.						
6	Plug: Pipe GI Plug 1 1/2"	17-DEC-2025	7	EA	450.00	%	3,150.00
	PR edition requested by Procurement staff to fill lowest bid price to adjust unit rate discrepancy for PO creation purpose. Budget is within the initial approved						

	one.												
7	Tap: Water, Copper, 2in Tap 2"	17-DEC-2025	1	EA	3,750.00	%	3,750.00						
	PR edition requested by Procurement staff to fill lowest bid price to adjust unit rate discrepancy for PO creation purpose. Budget is within the initial approved one.												
		Total Basic Price					28,875.00						
		Total Input Tax					4,331.25						
		Total Value			ETB		33,206.25						
	Notes to Supplier Procurement of supply and delivery of different pipe Fittings as per the specification, needed for 3.2km Woldiya pipeline expansion as per the solicitation RFQ#30000014346. Pricing Type: It is in ETB as per the solicitation RFQ#30000014346. Delivery Terms: Delivery up to Woldiya Water Office and the type and specification of the fittings must be as per the specification and sample submitted for the bid. Payment Terms: Payment shall be paid within 30 days after complete delivery and submission of original invoice and GRN												
Vendor`s Acceptance <i>I confirm that I am authorized, as a representative of my company, to accept the terms and conditions contained in this Purchase Order. I certify that I have read the terms and conditions and that, on behalf of my company, I accept them unconditionally and agree to be bound by them.</i> Dinbiyo Mohammed Seid17/12/2025 Signed Over Printed Name & Date				<table><tr><td>Prepared By:</td><td>Approved By:</td></tr><tr><td>Abraham Ashagrie DEMISSIE</td><td>Tsegaye Turga MENYE</td></tr><tr><td>04-DEC-2025</td><td>15-DEC-2025</td></tr></table> This document is considered valid if digitally authorized by the IOM Approver. This is system-generated and does not require any IOM signature.				Prepared By:	Approved By:	Abraham Ashagrie DEMISSIE	Tsegaye Turga MENYE	04-DEC-2025	15-DEC-2025
Prepared By:	Approved By:												
Abraham Ashagrie DEMISSIE	Tsegaye Turga MENYE												
04-DEC-2025	15-DEC-2025												



Dinbiyo Mohammed Seid



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

IOM Headquarters

,Route des Morillons, 17,Geneva,,Switzerland,
Requesting IOM Country/Region
Ethiopia, Addis Ababa, CO, BU

PO Number PO45000135352
PO Date 12-JAN-2026
Contact Abraham Ashagrie DEMISSIE
PCR Code
Tel.
Buyer's Country Ethiopia
Email ademissie@iom.int

PURCHASE ORDER

Vendor Details

Diyorich Trading P L C
Bole sub city Woreda 013, Mq 013, 1000, Addis Ababa
Tel. 912669048
Email diyolovefa@gmail.com
Your Vendor No. with us:
1000072364

Terms of Payment Net 30
Details of Terms of Payment
Payment due in 30 days.

Ship/Deliver Purchase Goods/Service To:

Gondar, S-Off
Gondar, Azezo Airport Area, Kebele 20
Gondar
Ethiopia

Send Invoice To:

Addis Ababa, CO
Kirkos Sub-city,Wereda 8,
YeMez Building (Near UNECA)
251
Addis Ababa
Ethiopia

Delivery Schedule

Delivery Date 31-01-2026
Inco Terms -
Shipping Method

No	Material Code & Description	Delivery Date	Order Qty.	Unit	Price Per Unit	Tax%	Net Value
1	Jara response: Turnkey construction 6 unit of communal kitchens, using CGI and eucalyptus and all required labor, materials, and equipment are delivered by the contractor. The contractor will deliver fully complected and functional kitchen.	31-JAN-2026				%	2,204,558.83
	construction will take place at Jara IDP Camp, located approximately 65 km from Woldiya City. All materials and workmanship must comply with standard construction practices suitable for hot and windy conditions. The contractor is expected to deliver the six(6) units 12mx4m of kitchens as a full turnkey package, including labor, materials, and completion of all structural, roofing, flooring, and finishing works. Exact specifications and drawings will be shared upon contract award.						
				Total Basic Price			2,204,558.83
				Total Input Tax			330,683.82
		Total Value		ETB			2,535,242.65
	Notes to Supplier Procurement of construction work, 6 new communal kitchens required to support safe cooking for displaced households in Jara IDP Camp, as per the design and BOQ attached with solicitation RFQ# 30000017217. Pricing Type: It is in ETB as per the solicitation RFQ# 30000017217. Delivery: the work shall be completed as per the work schedule within 15 days. Terms of Payment: Payment shall be paid within 30 days after service completion up on the submission of original invoice and work completion certificate.						

Vendor's Acceptance
I confirm that I am authorized as a representative of my company, to accept the terms and conditions contained in this Purchase Order. I certify that I have read the terms and conditions and that, on behalf of my company, I accept them unconditionally and agree to be bound by them.

Prepared By:	Approved By:
Abraham Ashagrie DEMISSIE	Elizardo Jr. GALANG
12-JAN-2026	12-JAN-2026

This document is considered valid if digitally authorized by the IOM

DINBIYO MOHAMMED SEID13/01/2026

Signed Over Printed Name & Date

Approver. This is system-generated and does not require any IOM signature.

DMS



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ትምህርት ሚኒስቴር
የሠመራ ዩኒቨርሲቲ
የአስተዳደር ጉዳዮች ምክትል ፕሬዝዳንት ጽ/ቤት
ሠመራ ኢትዮጵያ



Federal Democratic Republic of Ethiopia
Ministry of Education
Samara University
Administrative Affair Vice President Office
Samara Ethiopia

Ref.No:- SU/8/4/567/25

Date: - 20/08/2025

TO WHOM IT MAY CONCERN

This is to certify that **Diyorich Trading Plc** has successfully worked with Samara University **for the supply of food items for university students and staff.**

The contract was implemented **from September 2024 to June 2025** with a total contract value of **ETB 65,898,645.32** (Sixty five million eight hundred ninety eight thousand six hundred forty five birr and thirty two cents).

During the contract period, the company supplied **bakery products, factory processed food products, cereal and grain products, and sunflower oil** in accordance with the agreed specifications, quality standards, quantities, and delivery schedules of the University.

Diyorich Trading Plc performed its obligations satisfactorily and demonstrated reliability, timely delivery, and acceptable quality performance. Based on our evaluation, the company is found capable and competent to handle food supply contracts of similar nature and scale.

This letter is issued upon request to support the company's participation in current and future food supply tenders.

Regards,


ሁሴን ዕሙር የሱፍ (A/C)
Hussein Oumer Yesuf (PhD)
የአስተዳደር ጉዳዮች ፕሬዝዳንት
Administrative A/V President





UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

UNHCR Representative Office, Addis Ababa

Tel.: +251 11 6612822

Fax: +251 11 6611666

Email: ethsasms@unhcr.org

Notre/Our Code:

SM/HCR/SUP/2025/001

Date: 25 March 2025

**SUBJECT: AWARD NOTIFICATION - RFQ/HCR/ETHSM/2025/001 - SUPPLY
AND DELIVERY OF TIRES - UNHCR SEMERA FO**

Dear Diyorich Trading PLC,

This letter serves to formally notify you that UNHCR Semera Field Office has awarded you the contract for the supply and delivery of tires, as per RFQ/HCR/ETHSM/2025/001.

Your bid, with a total amount of ETB 3,975,230.00 (**Three Million Nine Hundred Seventy-Five Thousand Two Hundred Thirty Birr**), was selected as the successful offer.

Please confirm that the prices outlined in your submitted financial offer will remain valid throughout the duration of the contract.

Upon receipt of your confirmation, we will promptly provide you with the contract and Purchase Order (PO) for your review.

Thank you for your participation in this bidding process.

Sincerely,

Joseph Tenkorang
Head of Field Office
UNHCR Semera Field Office, Ethiopia





UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

UNHCR

UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Supplier: 0000245519
DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W 013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Contact:
E-Mail: diyorichtradingplc@gmail.com
Phone: +251 929 484 248
Fax: +251 929 484 248

PO for Services/11484

Dispatch via Print

Services PO	Date	Page
ETH01-0000011484	01/09/2022	1
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMENT
Buyer	Phone	Currency
GEBRU, SAMRAWIT		ETB
Fax	E-mail	
	GEBRU@unhcr.org	

Consignee:
UNHCR BO Addis Ababa
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Bill To:
UNHCR
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

We refer to your proposal "RFQ-ETHSEM-HCR-2022-045" and hereby place the following order for services subject to the terms within this document.

Line-Sch	Item and Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
----------	----------------------	-------------------	--------------	------------	--------------	----------

1- 1	00008147	Ethiopia	34.00 EA	10,000.0000	340,000.00	05/09/2022
TRANSPORTATION SERVICES FOR PoC						

Schedule Total 340,000.00

Item Total 340,000.00

Total Contract 340,000.00



Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

Adhero

Digitally signed by
Margareth Adhero-
Mrema
Date: 2022.09.01
15:32:59 +03'00'

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W 013, HOUSE#MQ/013
0929 484 248 / 0912 669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

To: GEBRU, SAMRAWIT
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

PO for Services/11484 Acknowledgement

Dispatch via Print

Services PO	Date	Page
ETH01-0000011484	01/09/2022	11
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMEN
Buyer	Phone	Currency
GEBRU, SAMRAWIT		ETB
Fax	E-mail	
	GEBRU@unhcr.org	

Please confirm your acceptance of this purchase order by sending this acknowledgement in two (2) originals, signed and stamped, by mail to the above indicated buyer, within 7 days. Failure to do so will delay payment of the invoice.

Please ensure that all correspondence cites our purchase order number PO: **ETH01 - 0000011484**

Receipt by UNHCR of the signed purchase order acknowledgement copy, vendors written confirmation order, or initiation of performance under this purchase order by the vendor shall constitute acceptance of the purchase order by the vendor, including all terms and conditions herein contained or otherwise incorporated by reference.

Acceptance is limited to the terms herein stated and/or incorporated by reference and any additional or different terms or conditions proposed by the seller are rejected unless expressly approved in writing by an authorised representative of UNHCR.

The invoice will be paid on the following banking information:

Bank Name: COMMERCIAL BANK OF ETHIOPIA, ADDIS ABABA
Bank Branch: BOLE SUBCITY W_09
Bank ID Qualifier:
Bank ID: BANK
Bank Account Number: 1000286700016

Please verify the above banking information and inform us in writing of any changes.



DINBIYO MOHAMMED

3 September 2022

Name

Signature

Stamp

Date (DD/MM/YYYY)

PO for Services/11424

Dispatch via Print

UNHCR

UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Supplier: 0000245519
DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W_013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Contact:

E-Mail: diyorichtradingplc@gmail.com
Phone: +251 929 484 248
Fax: +251 929 484 248

Services PO	Date	Page
ETH01-0000011424	09/08/2022	1
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMENT
Buyer	Phone	Currency
ASSEFA, SINTAYEHU		ETB
Fax	E-mail	
	ASSEFAS@unhcr.org	

Consignee:

UNHCR FO Almata
n/a
Almata
Ethiopia

Bill To:

UNHCR
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

We refer to your proposal "LCC MINUTES ON 2022/012" and hereby place the following order for services subject to the terms within this document.

Line-Sch	Item and Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
1- 1	00008147 TRANSPORTATION SERVICES FOR PoC	Ethiopia	1.00 EA	11,475,000.0000	11,475,000.00	16/08/2022

Schedule Total 11,475,000.00

Item Total 11,475,000.00

THIS PURCHASE ORDER # 0000011424 IS FOR THE DELIVERY OF TRANSPORT SERVICE FOR IDP RETURNEES WITH IN AFAR REGION IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET FORTH IN THE RFQ. RFQ # ETHSEM/HCR/2022/0025.

ITEMS DESCRIPTION:

PROVISION OF TRANSPORT SERVICE.

ITEMS QUANTITY:

13 BUSS OF 50-SEATER CAPACITY PER DAY.

TOTAL AMOUNT:

MAXIMUM CONTRACT AMOUNT ETB 11,475,000.00 (US\$ 220,749.49).

PAYMENTS WILL BE DISBURSED UPON COMPLETION OF FULL DELIVERY OF GOODS/SERVICES UPON SUBMISSION OF THE DELIVERY NOTE AND INVOICES.

DELIVERY LOCATION:

UNHCR FIELD OFFICE SEMERA

DELIVERY SCHEDULE:

N/A.

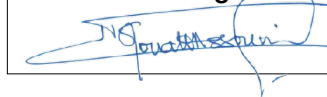
NOTIFY PARTIES (EMAIL):

1. OUATTAAS @UNHCR.ORG>
2. CHALENKA @UNHCR.ORG>
3. ASSEFAS @UNHCR.ORG>



Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature



09/08/2022

Item Line-Sch	Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
------------------	-------------	-------------------	--------------	---------------	-----------------	----------

ATTACHMENT:

FINANCIAL OFFER
LCC APPROVAL
BID TABULATION

APPROVAL REFERENCE:

THIS PO IS BASED ON BID TABULATION (RFQ # ETHSEM/HCR/2022/0025) APPROVAL DATED 20TH JULY 2022 AND REQUISITION NO. # 0000011386 (PROGRAMME BUDGET).

THIS PURCHASE ORDER SHALL EXPIRE ON THE SATISFACTORY DELIVERY OF THE GOODS AND COMPLETION OF SERVICES DESCRIBED ABOVE, BUT NOT LATER THAN THE DATE ABOVE MENTIONED UNLESS SOONER TERMINATED UNDER THE TERMS OF THIS CONTRACT.

CONSIDERATION:

AS FULL CONSIDERATION FOR THE GOODS/SERVICES DELIVERED BY THE CONTRACTOR UNDER THE TERMS OF THIS PURCHASE ORDER THE UNHCR SHALL PAY THE CONTRACTOR UPON CERTIFICATION THAT THE GOODS/SERVICES HAVE BEEN SATISFACTORILY DELIVERED/COMPLETED WITH THE PRICE STATED ABOVE.

IMPORTANT BILLING PROCESS:

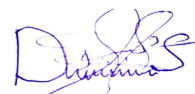
PLEASE NOTE THAT THE BILLING DOCUMENTS ARE TO BE SENT DIRECTLY TO SUPPLY UNIT, UNHCR SUB-OFFICE, MEKELLE. THE INVOICES SHALL BEAR YOUR OFFICIAL SIGNATURE AND STAMP. IT IS REQUIRED TO SEND ONLY ORIGINAL BILLING DOCUMENTS DIRECTLY OR BY REGULAR POST.
INVOICES SHOULD INCLUDE DATE, UNIQUE REFERENCE NUMBER, PO NUMBER, CURRENCY, BANK ACCOUNT, IBAN, BANK NAME, INVOICE NUMBER CONTACT PERSON AND CONTACT INFORMATION.
ENVELOPES CONTAINING BILLING DOCUMENTS SHOULD BE MARKED AS FOLLOWS:
"BILLING DOCUMENTS FOR PO/0000011424- VENDOR'S NAME AND VENDOR'S REFERENCE".

DOCUMENTATION REQUIRED FOR BILLING PURPOSE:

- SUPPLIER COMMERCIAL INVOICE- 1 ORIGINAL
- DECLARATION COPIES PROVING VAT REGISTRATION AND RECORD OF VAT PAYMENT
- GOOD RECEIVING NOTE (GRN) - 1 ORIGINAL/ SERVICE COMPLETION REPORT- 1

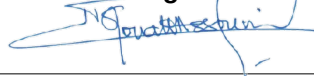
Total Contract

11,475,000.00



Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature



General Conditions for Provision of Services - (2018 Version)

26. MINES:

The Contractor warrants and represents that neither it, its parent entities (if any), nor any of the Contractor's subsidiaries or affiliated entities (if any), is engaged in the sale or manufacture of anti-personnel mines or components utilized in the manufacture of anti-personnel mines. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

27. SEXUAL EXPLOITATION:

27.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by its employees or any other persons engaged and controlled by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all reasonable and appropriate measures to prohibit its employees or other persons engaged and controlled by it from exchanging any money, goods, services, or other things of value, for sexual favors or activities, or from engaging any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of these provisions shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

27.2 UNHCR shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

28. EXPLOITATION AND ABUSE OF REFUGEES AND OTHER PERSONS OF CONCERN TO UNHCR:

The Contractor warrants that it has instructed its personnel to refrain from any conduct that would adversely reflect on UNHCR and/or the United Nations and from any activity which is incompatible with the aims and objectives of the United Nations or the mandate of UNHCR to ensure the protection of refugees and other persons of concern to UNHCR. The Contractor hereby undertakes all possible measures to prevent its personnel from exploiting and abusing refugees and other persons of concern to UNHCR. The failure of the Contractor to investigate allegations of exploitation and abuse against its personnel or related to its activities or to take corrective action when exploitation or abuse has occurred, shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, at no cost to UNHCR.

29. PAYMENT INSTRUCTIONS:

UNHCR shall, on the fulfillment of the delivery terms, unless otherwise provided in the Contract or purchase order, make payment by bank transfer within thirty days of receipt of the Contractor's invoice for the goods and copies of any other documentation specified in the Contract. Payment against the invoice referred to above will reflect any discount shown under the payment terms agreed among the parties, provided payment is made within the period required by such payment terms. The prices shown in the Contract or the purchase order may not be increased except by express written agreement of UNHCR. Documents are to be sent to the address indicated in the Contract or purchase order.



PO for Services/11424 Acknowledgement

Dispatch via Print

DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W 013, HOUSE#MQ/013
0929 484 248 / 0912 669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Services PO	Date	Page
ETH01-0000011424	09/08/2022	12
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMEN
Buyer	Phone	Currency
ASSEFA, SINTAYEHU		ETB
Fax	E-mail	
	ASSEFAS@unhcr.org	

To: ASSEFA, SINTAYEHU
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Please confirm your acceptance of this purchase order by sending this acknowledgement in two (2) originals, signed and stamped, by mail to the above indicated buyer, within 7 days. Failure to do so will delay payment of the invoice.

Please ensure that all correspondence cites our purchase order number PO: **ETH01 - 0000011424**

Receipt by UNHCR of the signed purchase order acknowledgement copy, vendors written confirmation order, or initiation of performance under this purchase order by the vendor shall constitute acceptance of the purchase order by the vendor, including all terms and conditions herein contained or otherwise incorporated by reference.

Acceptance is limited to the terms herein stated and/or incorporated by reference and any additional or different terms or conditions proposed by the seller are rejected unless expressly approved in writing by an authorised representative of UNHCR.

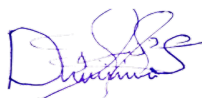
The invoice will be paid on the following banking information:

Bank Name: COMMERCIAL BANK OF ETHIOPIA, ADDIS ABABA
Bank Branch: BOLE SUBCITY W_09
Bank ID Qualifier:
Bank ID: BANK
Bank Account Number: 1000286700016

Please verify the above banking information and inform us in writing of any changes.

DINBIYO MOHAMMED

Name



Signature



Stamp

09/08/2022

Date (DD/MM/YYYY)

PO for Goods and Services/11159

Dispatch via Print

UNHCR

UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Supplier: 0000245519
DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W_013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Contact:

E-Mail: diyorichtradingplc@gmail.com
Phone: +251 929 484 248
Fax: +251 929 484 248

Purchase Order ETH01-0000011159	Date 24/05/2022	Page 1
Payment Terms Net Zero - Immediate Pay	Incoterms 2010 DELIVERED AT PLACE	Ship Via NO SHIPMENT
Buyer GEBRU, SAMRAWIT	Phone	Currency ETB
Fax	E-mail GEBRU@unhcr.org	

Consignee:

UNHCR BO Addis Ababa
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Bill To:

WFP DRY PORT SAMARA
GPS: N11. 4915' 07296" E41. 349' 71312"
Djibouti Road
Samara
Ethiopia

We refer to your offer reference " Visibility Boards" and hereby place the following order subject to the terms within this document.

Line-Sch	Item and Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
1- 1	00003961 VISIBILITY ITEMS (VARIOUS)	Ethiopia	1.00 EA	70,000.0000	70,000.00	31/05/2022
Schedule Total					<u>70,000.00</u>	
Item Total					<u>70,000.00</u>	
2- 1	00003961 VISIBILITY ITEMS (VARIOUS)	Ethiopia	1.00 EA	170,000.0000	170,000.00	31/05/2022
Schedule Total					<u>170,000.00</u>	
Item Total					<u>170,000.00</u>	

THIS PURCHASE ORDER # 0000011159 IS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF VISIBILITY BOARDS FOR SERDO , ASAITA REFUGEE CAMPS AND UNHCR SAMARA FIELD OFFICE IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET FORTH.

ITEMS DESCRIPTION:
VISIBILITY BOARDS

ITEMS QUANTITY:
6

TOTAL AMOUNT:
ETB 240,000

PAYMENTS WILL BE DISBURSED UPON COMPLETION OF FULL DELIVERY OF GOODS/SERVICES UPON SUBMISSION OF THE DELIVERY NOTE AND INVOICES.

DELIVERY LOCATION:
UNHCR SAMARA FIELD OFFICE

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature



Digitally signed by
Margareth Adhero-
Mrema
Date: 2022.05.25
09:58:08 +03'00'

(Continued)

Purchase Order	Date	Page
ETH01-0000011159	24/05/2022	2

Line-Sch	Item Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	ETA Final Destination
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DELIVERY SCHEDULE:
DELIVERY TO BE COMPLETED BY 31/5/2022.

NOTIFY PARTIES (EMAIL):
elijas@unhcr.org

ATTACHMENT:
BID TAB AND PRICE PROPOSAL

APPROVAL REFERENCE:
THIS PO IS BASED ON REQUISITION NO. 0000011143 AND 0000011146 (PROGRAM BUDGET)

THIS PURCHASE ORDER SHALL EXPIRE ON THE SATISFACTORY DELIVERY OF THE GOODS AND COMPLETION OF SERVICES DESCRIBED ABOVE, BUT NOT LATER THAN THE DATE ABOVE MENTIONED UNLESS SOONER TERMINATED UNDER THE TERMS OF THIS CONTRACT.

CONSIDERATION:
AS FULL CONSIDERATION FOR THE GOODS/SERVICES DELIVERED BY THE CONTRACTOR UNDER THE TERMS OF THIS PURCHASE ORDER THE UNHCR SHALL PAY THE CONTRACTOR UPON CERTIFICATION THAT THE GOODS/SERVICES HAVE BEEN SATISFACTORILY DELIVERED/COMPLETED WITH THE PRICE STATED ABOVE.

IMPORTANT BILLING PROCESS:
PLEASE NOTE THAT THE BILLING DOCUMENTS ARE TO BE SENT DIRECTLY TO SUPPLY UNIT, UNHCR FIELD OFFICE SAMARA. THE INVOICES SHALL BEAR YOUR OFFICIAL SIGNATURE AND STAMP. IT IS REQUIRED TO SEND ONLY ORIGINAL BILLING DOCUMENTS DIRECTLY OR BY REGULAR POST.
INVOICES SHOULD INCLUDE DATE, UNIQUE REFERENCE NUMBER, PO NUMBER, CURRENCY, BANK ACCOUNT, IBAN, BANK NAME, INVOICE NUMBER CONTACT PERSON AND CONTACT INFORMATION.
ENVELOPES CONTAINING BILLING DOCUMENTS SHOULD BE MARKED AS FOLLOWS:
"BILLING DOCUMENTS FOR PO/0000011159- VENDOR'S NAME AND VENDOR'S REFERENCE".

DOCUMENTATION REQUIRED FOR BILLING PURPOSE:
- SUPPLIER COMMERCIAL INVOICE- 1 ORIGINAL
- DECLARATION COPIES PROVING VAT REGISTRATION AND RECORD OF VAT PAYMENT
- GOOD RECEIVING NOTE (GRN) - 1 ORIGINAL/ SERVICE COMPLETION REPORT- 1

Total PO Amount

240,000.00

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature



Digitally signed by
Margareth Adhero
Mrema
Date: 2022.05.25
09:59:46 +03'00'

General Conditions for Provision of Goods & Services (2018 Version)

registration as a qualified vendor of goods or services to UNHCR, as such obligations are set forth in vendor registration procedures.

23. MODIFICATIONS:

23.1 The Director of the Division for Emergency and Supply Management, or such other contracting authority as UNHCR has made known to the Contractor in writing, possesses the authority to agree on behalf of UNHCR to any modification of or change in the Contract, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in the Contract shall be valid and enforceable against UNHCR unless provided by a valid written amendment to the Contract signed by the Contractor and the Director of the Division for Emergency and Supply Management or such other contracting authority.

23.2 If the Contract shall be extended for additional periods in accordance with the terms and conditions of the Contract, the terms and conditions applicable to any such extended term of the Contract shall be the same terms and conditions as set forth in the Contract, unless the Parties shall have agreed otherwise pursuant to a valid amendment concluded in accordance with Article 23.1, above.

23.3 The terms or conditions of any supplemental undertakings, licenses, or other forms of agreement concerning any goods or services provided under the Contract shall not be valid and enforceable against UNHCR nor in any way shall constitute an agreement by UNHCR thereto unless any such undertakings, licenses or other forms are the subject of a valid amendment concluded in accordance with Article 23.1, above.

24. AUDITS AND INVESTIGATIONS:

24.1 Each invoice paid by UNHCR shall be subject to a post-payment audit by auditors, whether internal or external, of UNHCR or by other authorized and qualified agents of UNHCR at any time during the term of the Contract and for a period of three (3) years following the expiration or prior termination of the Contract. UNHCR shall be entitled to a refund from the Contractor for any amounts shown by such audits to have been paid by UNHCR other than in accordance with the terms and conditions of the Contract.

24.2 The Contractor acknowledges and agrees that, from time to time, UNHCR may conduct investigations relating to any aspect of the Contract or the award thereof, the obligations performed under the Contract, and the operations of the Contractor generally relating to performance of the Contract. The right of UNHCR to conduct an investigation and the Contractor's obligation to comply with such an investigation shall not lapse upon expiration or prior termination of the Contract. The Contractor shall provide its full and timely cooperation with any such inspections, post-payment audits or investigations. Such cooperation shall include, but shall not be limited to, the Contractor's obligation to make available its personnel and any relevant documentation for such purposes at reasonable times and on reasonable conditions and to grant to UNHCR access to the Contractor's premises at reasonable times and on reasonable conditions in connection with such access to the Contractor's personnel and relevant documentation. The Contractor shall require its agents, including, but not limited to, the Contractor's attorneys, accountants or other advisers, to reasonably cooperate with any inspections, post-payment audits or investigations carried out by UNHCR hereunder.

25. LIMITATION ON ACTIONS:

25.1 Except with respect to any indemnification obligations in Article 8, above, or as are otherwise set forth in the Contract, any arbitral proceedings in accordance with Article 19.2, above, arising out of the Contract must be commenced within three years after the cause of action has accrued.

25.2 The Parties further acknowledge and agree that, for these purposes, a cause of action shall accrue when the breach actually occurs, or, in the case of latent defects, when the injured Party knew or should have known all of the essential elements of the cause of action, or in the case of a breach of warranty, when tender of delivery is made, except that, if a warranty extends to future performance of the goods or any process or system and the discovery of the breach consequently must await the time when such goods or other process or system is ready to perform in accordance with the requirements of the Contract, the cause of action accrues when such time of future performance actually begins.

26. CHILD LABOR:

The Contractor represents and warrants that neither it, its parent entities (if any), nor any of the Contractor's subsidiary or affiliated entities (if any), is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral, or social development. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

27. MINES:

The Contractor warrants and represents that neither it, its parent entities (if any), nor any of the Contractor's subsidiaries or affiliated entities (if any), is engaged in the sale or manufacture of anti-personnel mines or components utilized in the manufacture of anti-personnel mines. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

28. SEXUAL EXPLOITATION:

General Conditions for Provision of Goods & Services (2018 Version)

28.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by its employees or any other persons engaged and controlled by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all reasonable and appropriate measures to prohibit its employees or other persons engaged and controlled by it from exchanging any money, goods, services, or other things of value, for sexual favors or activities, or from engaging any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of these provisions shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

28.2 UNHCR shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

29. EXPLOITATION AND ABUSE OF REFUGEES AND OTHER PERSONS OF CONCERN TO UNHCR:

The Contractor warrants that it has instructed its personnel to refrain from any conduct that would adversely reflect on UNHCR and/or the United Nations and from any activity which is incompatible with the aims and objectives of the United Nations or the mandate of UNHCR to ensure the protection of refugees and other persons of concern to UNHCR. The Contractor hereby undertakes all possible measures to prevent its personnel from exploiting and abusing refugees and other persons of concern to UNHCR. The failure of the Contractor to investigate allegations of exploitation and abuse against its personnel or related to its activities or to take corrective action when exploitation or abuse has occurred, shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, at no cost to UNHCR.

30. PAYMENT INSTRUCTIONS:

UNHCR shall, on the fulfillment of the delivery terms, unless otherwise provided in the Contract or purchase order, make payment by bank transfer within thirty days of receipt of the Contractor's invoice for the goods and copies of any other documentation specified in the Contract. Payment against the invoice referred to above will reflect any discount shown under the payment terms agreed among the parties, provided payment is made within the period required by such payment terms. The prices shown in the Contract or the purchase order may not be increased except by express written agreement of UNHCR. Documents are to be sent to the address indicated in the Contract or purchase order.

PO for Goods and Services/11159 Acknowledgement

Dispatch via Print

DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W 013, HOUSE#MQ/013
0929 484 248 / 0912 669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Purchase Order ETH01-0000011159	Date 24/05/2022	Page 14
Payment Terms Net Zero - Immediate Pay	Incoterms 2010 DELIVERED AT PLACE	Ship Via NO SHIPMENT
Buyer GEBRU, SAMRAWIT	Phone	Currency ETB
Fax	E-mail GEBRU@unhcr.org	

To: GEBRU, SAMRAWIT
WFP DRY PORT SAMARA
GPS: N11. 4915' 07296" E41. 349' 71312"
Djibouti Road
Samara
Ethiopia

Please confirm your acceptance of this purchase order by sending this acknowledgement, signed and stamped, by mail to the above indicated buyer, within 7 days.

Please ensure that all correspondence cites our purchase order number PO: **ETH01 - 0000011159**

Receipt by UNHCR of the signed purchase order acknowledgement copy, vendors written confirmation order, or initiation of performance under this purchase order by the vendor shall constitute acceptance of the purchase order by the vendor, including all terms and conditions herein contained or otherwise incorporated by reference.

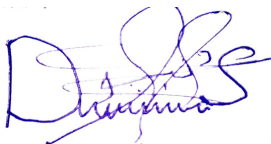
Acceptance is limited to the terms herein stated and/or incorporated by reference and any additional or different terms or conditions proposed by the seller are rejected unless expressly approved in writing by an authorised representative of UNHCR.

The invoice will be paid on the following banking information:

Bank Name: COMMERCIAL BANK OF ETHIOPIA, ADDIS ABABA
Bank Branch: BOLE SUBCITY W_09
Bank ID Qualifier:
Bank ID: BANK
Bank Account Number: 1000286700016

Please verify the above banking information and inform us in writing of any changes.

DINBIYO MOHAMMED SEID



26/05/2022

Name Signature Stamp Date (DD/MM/YYYY)

PO for Goods/11101

Dispatch via Print

UNHCR

UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Supplier: 0000245519
DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W_013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Contact:

E-Mail: diyorichtradingplc@gmail.com
Phone: +251 929 484 248
Fax: +251 929 484 248

Purchase Order ETH01-0000011101	Date 05/05/2022	Page 1
Payment Terms Net Zero - Immediate Pay	Incoterms 2010 DELIVERED AT PLACE	Ship Via NO SHIPMEN
Buyer UMUHIRE, SOLANGE	Phone	Currency ETB
Fax	E-mail UMUHIRE@unhcr.org	

Consignee:

UNHCR BO Addis Ababa
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Bill To:

UNHCR
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

We refer to your offer reference " LFA/HCR/AA/2021/09" and hereby place the following order subject to the terms within this document.

Line-Sch	Item and Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
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1- 1	00002365 OFFICE SUPPLIES	Ethiopia	60.00 EA	105.3000	6,318.00	30/06/2022
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Schedule Total 6,318.00

Contract ID: 002282

Contract Line: 5 Category Line: 0 Release: 5

Item Total 6,318.00

Supply of 60 signature books.

Total PO Amount 6,318.00

**Mohamed
Riyale**

Digitally signed by
Mohamed Riyale
Date: 2022.05.06
14:28:38 +03'00'

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of
this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

General Conditions for the Purchase of Goods - (2018 Version)

accordance with the terms and conditions of the Contract.

23.2 The Contractor acknowledges and agrees that, from time to time, UNHCR may conduct investigations relating to any aspect of the Contract or the award thereof, the obligations performed under the Contract, and the operations of the Contractor generally relating to performance of the Contract. The right of UNHCR to conduct an investigation and the Contractor's obligation to comply with such an investigation shall not lapse upon expiration or prior termination of the Contract. The Contractor shall provide its full and timely cooperation with any such inspections, post-payment audits or investigations. Such cooperation shall include, but shall not be limited to, the Contractor's obligation to make available its personnel and any relevant documentation for such purposes at reasonable times and on reasonable conditions and to grant to UNHCR access to the Contractor's premises at reasonable times and on reasonable conditions in connection with such access to the Contractor's personnel and relevant documentation. The Contractor shall require its agents, including, but not limited to, the Contractor's attorneys, accountants or other advisers, to reasonably cooperate with any inspections, post-payment audits or investigations carried out by UNHCR hereunder.

24. LIMITATION ON ACTIONS:

24.1 Except with respect to any indemnification obligations in Article 7, above, or as are otherwise set forth in the Contract, any arbitral proceedings in accordance with Article 18.2, above, arising out of the Contract must be commenced within three years after the cause of action has accrued.

24.2 The Parties further acknowledge and agree that, for these purposes, a cause of action shall accrue when the breach actually occurs, or, in the case of latent defects, when the injured Party knew or should have known all of the essential elements of the cause of action, or in the case of a breach of warranty, when tender of delivery is made, except that, if a warranty extends to future performance of the goods or any process or system and the discovery of the breach consequently must await the time when such goods or other process or system is ready to perform in accordance with the requirements of the Contract, the cause of action accrues when such time of future performance actually begins.

25. CHILD LABOR:

The Contractor represents and warrants that neither it, its parent entities (if any), nor any of the Contractor's subsidiary or affiliated entities (if any) is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral, or social development. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

26. MINES:

The Contractor warrants and represents that neither it, its parent entities (if any), nor any of the Contractor's subsidiaries or affiliated entities (if any), is engaged in the sale or manufacture of anti-personnel mines or components utilized in the manufacture of anti-personnel mines. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

27. SEXUAL EXPLOITATION:

27.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by its employees or any other persons engaged and controlled by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all reasonable and appropriate measures to prohibit its employees or other persons engaged and controlled by it from exchanging any money, goods, services, or other things of value, for sexual favors or activities, or from engaging any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of these provisions shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

27.2 UNHCR shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

28. EXPLOITATION AND ABUSE OF REFUGEES AND OTHER PERSONS OF CONCERN TO UNHCR:

The Contractor warrants that it has instructed its personnel to refrain from any conduct that would adversely reflect on UNHCR and/or the United Nations and from any activity which is incompatible with the aims and objectives of the United Nations or the mandate of UNHCR to ensure the protection of refugees and other persons of concern to UNHCR. The Contractor hereby undertakes all possible measures to prevent its personnel from exploiting and abusing refugees and other persons of concern to UNHCR. The failure of the Contractor to investigate allegations of exploitation and abuse against its personnel or related to its activities or to take corrective action when exploitation or abuse has occurred, shall entitle UNHCR to terminate the Contract immediately upon notice to the Contractor, at no cost to UNHCR.

29. PAYMENT INSTRUCTIONS:

UNHCR shall, on the fulfillment of the delivery terms, unless otherwise provided in the Contract or purchase order, make payment by bank transfer within thirty days of receipt of the Contractor's invoice for the goods and copies of any other documentation specified in the Contract. Payment against the invoice referred to above will reflect any discount shown under the payment terms agreed among the parties, provided payment is made within the period required by such payment terms. The prices shown in the Contract or the purchase order may not be increased except by express written agreement of UNHCR. Documents are to be sent to the address indicated in the Contract or purchase order.

PO for Goods/11101 Acknowledgement

Dispatch via Print

DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W 013, HOUSE#MQ/013
0929 484 248 / 0912 669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Purchase Order	Date	Page
ETH01-0000011101	05/05/2022	12
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMENT
Buyer	Phone	Currency
UMUHIRE, SOLANGE		ETB
Fax	E-mail	
	UMUHIRE@unhcr.org	

To: UMUHIRE, SOLANGE
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Please confirm your acceptance of this purchase order by sending this acknowledgement, signed and stamped, by mail to the above indicated buyer, within 7 days.

Please ensure that all correspondence cites our purchase order number PO: **ETH01 - 0000011101**

Receipt by UNHCR of the signed purchase order acknowledgement copy, vendors written confirmation order, or initiation of performance under this purchase order by the vendor shall constitute acceptance of the purchase order by the vendor, including all terms and conditions herein contained or otherwise incorporated by reference.

Acceptance is limited to the terms herein stated and/or incorporated by reference and any additional or different terms or conditions proposed by the seller are rejected unless expressly approved in writing by an authorised representative of UNHCR.

The invoice will be paid on the following banking information:

Bank Name: COMMERCIAL BANK OF ETHIOPIA, ADDIS ABABA
Bank Branch: BOLE SUBCITY W_09
Bank ID Qualifier:
Bank ID: BANK
Bank Account Number: 1000286700016

Please verify the above banking information and inform us in writing of any changes.

Name	Signature	Stamp	Date (DD/MM/YYYY)
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PO for Goods/11094

Dispatch via Print

UNHCR

UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Supplier: 0000245519
DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W_013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Contact:

E-Mail: diyorichtradingplc@gmail.com
Phone: +251 929 484 248
Fax: +251 929 484 248

Purchase Order ETH01-0000011094	Date 28/04/2022	Page 1
Payment Terms Net Zero - Immediate Pay	Incoterms 2010 DELIVERED AT PLACE	Ship Via NO SHIPMEN
Buyer YEMANE, SHEWANGZAW	Phone	Currency ETB
Fax	E-mail YEMANE@unhcr.org	

Consignee:

UNHCR BO Addis Ababa
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Bill To:

UNHCR
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

We refer to your offer reference " RFQ/HCR/2020/020" and hereby place the following order subject to the terms within this document.

Line-Sch	Item and Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
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1- 1	00002365	Ethiopia	1.00 EA	404,778.4000	404,778.40	18/05/2022
	OFFICE SUPPLIES					

Schedule Total 404,778.40

Contract ID: 002282

Contract Line: 5 Category Line: 0 Release: 4

Item Total 404,778.40

2- 1	00009752	Ethiopia	1.00 EA	60,716.7600	60,716.76	18/05/2022
	VALUE-ADDED TAX (VAT)					

Schedule Total 60,716.76

Item Total 60,716.76

"DESCRIPTION OF ITEMS"

QTY	UNIT COST (ETB)	UoM	"TOTAL COST (ETB)"
1	Spiral writing pads - A4 size	Pcs 50	82.02
4,101.00			
2	Spiral writing pads – small size	Pcs 50	50.13 2,506.50
3	Post-it notes 3x3 inches (single colour / pack)	Pkts 50	38.73 1,936.50
4	Post-it notes 3x5 inches (single colour / pack)	Pkts 50	47.84 2,392.00
5	Post-it notes 3x3 inches (assorted colours / pack)	Pkts 50	43.79 2,189.50
6	Post-it notes 3x5 inches (assorted colour / pack)	Pkts 50	53.18 2,659.00
7	Printing / Photocopying paper A4 (80gms)	Reams 50	498.96 24,948.00
8	A4 Plastic Index Dividers	Pkts 5	473.85 2,369.25
9	Brown Envelopes – A5 size	Pkts 5	303.75 1,518.75

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

PO for Goods/11094

(Continued)

Purchase Order	Date	Page
ETH01-0000011094	28/04/2022	2

Line-Sch	Item Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	ETA Final Destination
10	Brown Envelopes – A4 size	Pkts	10	631.80		
	6,318.00					
11	White Envelopes – small size	Pkts	30	302.24		
	9,067.20					
12	White Envelopes – A4 size	Pkts	30	392.91		
	11,787.30					
13	Ball point pens – Blue	Pkts	30			
	556.88 16,706.40					
14	Ball point pens – Black	Pkts	20			
	556.88 11,137.60					
15	Ball point pens – Red	Pkts	20	556.88		
	11,137.60					
16	Permanent Markers	Pkts	10	335.72		
	3,357.20					
17	White board Markers	Pkts	10	400.95		
	4,009.50					
18	White boards - small size (60 x 90)	Pcs	5	1,458.00		
	7,290.00					
19	White boards - Big size (90 x 120)	Pcs	5	3,280.50		
	16,402.50					
20	White board cleaners/Duster	Pcs	10			
	79.19 791.90					
21	Push / Notice Boards	Pcs	5			
	3,280.50 16,402.50					
22	Push / Thumb pins	Pkt	10			
	121.50 1,215.00					
23	Flip chart paper/standered size	Pcs	20	569.55		
	11,391.00					
24	Flip chart stands	Pcs	5			
	2,961.57 14,807.85					
25	Pencils	Pkt	10			
	599.53 5,995.30					
26	Highlighters	Pcs	30			
	21.27 638.10					
27	Staplers –Standard size	Pcs	20			
	947.70 18,954.00					
28	Staplers – small size	Pcs	50			
	334.13 16,706.50					
29	Staplers – Heavy duty / big size	Pcs	10	1,458.00		
	14,580.00					
30	Staples – Standard size	Pkt	50			
	182.25 9,112.50					
31	Staples – for heavy duty stapler / big size	Pkt	10	151.88		
	1,518.80					
32	Stapler remover	Pcs	30			
	42.53 1,275.90					
33	Pocket pencil sharpener	Pcs	10			
	12.90 129.00					
34	Box files – Small size	Pcs	10			
	100.25 1,002.50					
35	Box files – Big size	Pcs	50			
	115.43 5,771.50					
36	Box files – Big size	Pcs	100			
	161.00 16,100.00					
37	Document holder Calculators -12 digits	Pcs	50			
	829.00 41,450.00					
38	Plastic Folders	Pcs	60			
	72.90 4,374.00					
39	Punching machine – Heavy duty / Big size	Pcs	5	757.35		
	3,786.75					
40	Punching machine - Medium size	Pcs	20			
	592.32 11,846.40					
41	Punching machine – Small size	Pcs	20	379.70		
	7,594.00					
42	Binder clips – 19 mm	Pkt	10			

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

PO for Goods/11094

(Continued)

Purchase Order	Date	Page
ETH01-0000011094	28/04/2022	3

Line-Sch	Item Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	ETA Final Destination
85.05	850.50					
43	Binder clips – 25 mm	Pkt	10			
97.20	972.00					
44	Binder clips – 32 mm	Pkt	10			
182.25	1,822.50					
45	Binder clips – 41 mm	Pkt	10			
334.13	3,341.30					
46	Binder clips – 50 mm	Pkt	10			
473.85	4,738.50					
47	Paper clips – Big size	Pkt	10			
63.80	638.00					
48	Paper clips – Medium size	Pkt	10	32.81		
328.10						
49	Paper clips – Small size	Pkt	10			
27.35	273.50					
50	Pointed sticky notes	Pkt	100	75.05		
7,505.00						
51	UHU Stick	Pcs	20			
85.05	1,701.00					
52	Scotch tape small	Pcs	20			
28.88	577.60					
53	Scotch tape big	Roll	20			
432.86	8,657.20					
54	Brown tape	Roll	10			
473.85	4,738.50					
55	White out /correcting fluid	bottles	10	30.78		
307.80						
56	Eraser	Pcs	20			
11.55	231.00					
57	Stamp pad	Sets	5			
126.98	634.90					
58	Stamp pad ink - blue	Sets	5	43.29		
216.45						
59	Paper tray	Pcs	30			
585.23	17,556.90					
60	Rubber band	Pkt	5			
57.72	288.60					
61	Ruler 30mm	Pcs	10			
20.49	204.90					
62	Ruler 50mm	Pcs	10			
85.05	850.50					
63	Sponge Dimpler circular	Pkt	5	213.27		
1,066.35						
Total in ETB	404,778.40					

Total PO Amount

465,495.16

Mohamed
Riyale

Digitally signed by Mohamed
Riyale
Date: 2022.05.04 15:49:53
+03'00'

Authorized Signature

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of
this purchase order. All dates are in DD/MM/YYYY format.

General Conditions for the Purchase of Goods - (2018 Version)

1. LEGAL STATUS OF THE PARTIES:

The United Nations Office of the High Commissioner for Refugees ("UNHCR") and the Contractor shall also each be referred to as a "Party" hereunder, and:

1.1 Pursuant, inter alia, to the Charter of the United Nations and the Convention on the Privileges and Immunities of the United Nations, UNHCR, as a subsidiary organ of the United Nations, has full juridical personality and enjoys such privileges and immunities as are necessary for the independent fulfillment of its purposes.

1.2 The Contractor shall have the legal status of an independent contractor vis-à-vis UNHCR, and nothing contained in or relating to the Contract shall be construed as establishing or creating between the Parties the relationship of employer and employee or of principal and agent. The officials, representatives, employees, or subcontractors of each of the Parties shall not be considered in any respect as being the employees or agents of the other Party, and each Party shall be solely responsible for all claims arising out of or relating to its engagement of such persons or entities.

2. SOURCE OF INSTRUCTIONS:

The Contractor shall neither seek nor accept instructions from any authority external to UNHCR in connection with the performance of its obligations under the Contract. Should any authority external to UNHCR seek to impose any instructions concerning or restrictions on the Contractor's performance under the Contract, the Contractor shall promptly notify UNHCR in writing and provide all reasonable assistance required by UNHCR. The Contractor shall not take any action in respect of the performance of its obligations under the Contract that may adversely affect the interests of UNHCR, and the Contractor shall perform its obligations under the Contract with the fullest regard to the interests of UNHCR.

3. ASSIGNMENT:

3.1 Except as provided in Article 3.2, below, the Contractor may not assign, transfer, pledge or make any other disposition of the Contract, of any part of the Contract, or of any of the rights, claims or obligations under the Contract except with the prior written authorization of UNHCR. Any such unauthorized assignment, transfer, pledge or other disposition, or any attempt to do so, shall not be binding on UNHCR. Except as permitted with respect to any approved subcontractors, the Contractor shall not delegate any of its obligations under the Contract, except with the prior written consent of UNHCR. Any such unauthorized delegation, or attempt to do so, shall not be binding on UNHCR.

3.2 The Contractor may assign or otherwise transfer the Contract to the surviving entity resulting from a reorganization of the Contractor's operations, provided that:

3.2.1 such reorganization is not the result of any bankruptcy, receivership or other similar proceedings; and,

3.2.2 such reorganization arises from a sale, merger, or acquisition of all or substantially all of the Contractor's assets or ownership interests; and,

3.2.3 the Contractor promptly notifies UNHCR about such assignment or transfer at the earliest opportunity; and,

3.2.4 the assignee or transferee agrees in writing to be bound by all of the terms and conditions of the Contract, and such writing is promptly provided to UNHCR following the assignment or transfer.

4. SUBCONTRACTING:

In the event that the Contractor requires the services of subcontractors to perform any obligations under the Contract, the Contractor shall obtain the prior written approval of UNHCR. UNHCR shall be entitled, in its sole discretion, to review the qualifications of any subcontractors and to reject any proposed subcontractor that UNHCR reasonably considers is not qualified to perform obligations under the Contract. UNHCR shall have the right to require any subcontractor's removal from UNHCR premises without having to give any justification therefor. Any such rejection or request for removal shall not, in and of itself, entitle the Contractor to claim any delays in the performance, or to assert any excuses for the non-performance, of any of its obligations under the Contract, and the Contractor shall be solely responsible for all services and obligations performed by its subcontractors. The terms of any subcontract shall be subject to, and shall be construed in a manner that is fully in accordance with, all of the terms and conditions of the Contract.

5. OFFICIALS NOT TO BENEFIT:

The Contractor warrants that it has not and shall not offer any direct or indirect benefit arising from or related to the performance of the Contract or the award thereof to any representative, official, employee, or other agent of UNHCR. The Contractor acknowledges and agrees that any breach of this provision is a breach of an essential term of the Contract.

6. PURCHASE OF GOODS:

The following conditions shall apply:

6.1 DELIVERY OF GOODS: The Contractor shall hand over or make available the goods, and UNHCR shall receive the goods, at the place for the delivery of the goods and within the time for delivery of the goods specified in the Contract. The Contractor shall provide to UNHCR such shipment documentation (including, without limitation, bills of lading, airway bills, and commercial invoices) as are specified in the Contract or, otherwise, as are customarily utilized in the trade. All manuals, instructions, displays and any other information relevant to the goods shall be in the English language unless otherwise specified in the Contract. Unless otherwise stated in the Contract (including, but not limited to, in any "INCOTERM" or similar trade term), the entire risk of loss, damage to, or destruction of the goods shall be borne exclusively by the Contractor until

29. PAYMENT INSTRUCTIONS:

UNHCR shall, on the fulfillment of the delivery terms, unless otherwise provided in the Contract or purchase order, make payment by bank transfer within thirty days of receipt of the Contractor's invoice for the goods and copies of any other documentation specified in the Contract. Payment against the invoice referred to above will reflect any discount shown under the payment terms agreed among the parties, provided payment is made within the period required by such payment terms. The prices shown in the Contract or the purchase order may not be increased except by express written agreement of UNHCR. Documents are to be sent to the address indicated in the Contract or purchase order.

PO for Goods/11094 Acknowledgement

Dispatch via Print

DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W 013, HOUSE#MQ/013
0929 484 248 / 0912 669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Purchase Order	Date	Page
ETH01-0000011094	28/04/2022	14
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMENT
Buyer	Phone	Currency
YEMANE, SHEWANGZAW		ETB
Fax	E-mail	
	YEMANE@unhcr.org	

To: YEMANE, SHEWANGZAW
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Please confirm your acceptance of this purchase order by sending this acknowledgement, signed and stamped, by mail to the above indicated buyer, within 7 days.

Please ensure that all correspondence cites our purchase order number PO: **ETH01 - 0000011094**

Receipt by UNHCR of the signed purchase order acknowledgement copy, vendors written confirmation order, or initiation of performance under this purchase order by the vendor shall constitute acceptance of the purchase order by the vendor, including all terms and conditions herein contained or otherwise incorporated by reference.

Acceptance is limited to the terms herein stated and/or incorporated by reference and any additional or different terms or conditions proposed by the seller are rejected unless expressly approved in writing by an authorised representative of UNHCR.

The invoice will be paid on the following banking information:

Bank Name: COMMERCIAL BANK OF ETHIOPIA, ADDIS ABABA
Bank Branch: BOLE SUBCITY W_09
Bank ID Qualifier:
Bank ID: BANK
Bank Account Number: 1000286700016

Please verify the above banking information and inform us in writing of any changes.



28/04/2022

Dinbiyo Mohammed

Name Signature Stamp Date (DD/MM/YYYY)

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés**UNHCR**UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia**Supplier:** 0000245519
DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W_013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia**Contact:****E-Mail:** diyorichtradingplc@gmail.com
Phone: +251 929 484 248
Fax: +251 929 484 248**PO for Goods/11091**

Dispatch via Print

Purchase Order	Date	Page
ETH01-0000011091	26/04/2022	1
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMENT
Buyer	Phone	Currency
UMUHIRE, SOLANGE		ETB
Fax	E-mail	
	UMUHIRE@unhcr.org	

Consignee:UNHCR BO Addis Ababa
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia**Bill To:**UNHCR
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia**We refer to your offer reference " LFA/HCR/AA/2021/009" and hereby place the following order subject to the terms within this document.**

Line-Sch	Item and Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
1- 1	00002365 OFFICE SUPPLIES	Ethiopia	2.00 EA	1,316.2500	2,632.50	31/05/2022
Schedule Total					<u>2,632.50</u>	
Contract ID: 002282			Contract Line: 5	Category Line: 0	Release: 3	
Item Total					<u>2,632.50</u>	
2- 1	00009752 VALUE-ADDED TAX (VAT)	Ethiopia	1.00 EA	394.8000	394.80	31/05/2022
Schedule Total					<u>394.80</u>	
Item Total					<u>394.80</u>	

This order supersedes all prior oral or written agreements, if any, between the parties and constitutes the entire agreement in respect of this purchase. Reference on our contract ref: LFA/HCR/AA/2021/009 and UNHCR purchase order NO.11091 subject to the terms below and UNHCR purchase order general conditions that are incorporated by reference.

Supply of 2 purchase two pcs of flip chart stand.
Consignee: UNHCR Country Office in Ethiopia
Destination: UNHCR Addis Ababa - Kaliti warehouse
DELIVERY SCHEDULE/SHIPPING:DOCUMENTATION REQUIRED:
PARTIAL DELIVERY ACCEPTED- Supplier commercial invoice
- Delivery notePlease refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

26.04.2022

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés**PO for Goods/11091****(Continued)**

Purchase Order	Date	Page
ETH01-0000011091	26/04/2022	2

Line-Sch	Item Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	ETA Final Destination
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- Goods Received Note
- Acknowledged PO

NOTIFY PARTIES:

=====

riyale@unhcr.org

boukhait@unhcr.org

Total PO Amount

3,027.30

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of
this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

PO for Goods/11091 Acknowledgement

Dispatch via Print

DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W_013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Purchase Order	Date	Page
ETH01-0000011091	26/04/2022	3
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMENT
Buyer	Phone	Currency
UMUHIRE, SOLANGE		ETB
Fax	E-mail	
	UMUHIRE@unhcr.org	

To: UMUHIRE, SOLANGE
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Please confirm your acceptance of this purchase order by sending this acknowledgement, signed and stamped, by mail to the above indicated buyer, within 7 days.

Please ensure that all correspondence cites our purchase order number PO: **ETH01 - 0000011091**

Receipt by UNHCR of the signed purchase order acknowledgement copy, vendors written confirmation order, or initiation of performance under this purchase order by the vendor shall constitute acceptance of the purchase order by the vendor, including all terms and conditions herein contained or otherwise incorporated by reference.

Acceptance is limited to the terms herein stated and/or incorporated by reference and any additional or different terms or conditions proposed by the seller are rejected unless expressly approved in writing by an authorised representative of UNHCR.

The invoice will be paid on the following banking information:

Bank Name: COMMERCIAL BANK OF ETHIOPIA, ADDIS ABABA
Bank Branch: BOLE SUBCITY W_09
Bank ID Qualifier:
Bank ID: BANK
Bank Account Number: 1000286700016

Please verify the above banking information and inform us in writing of any changes.

Name Signature Stamp Date (DD/MM/YYYY)

PO for Goods/10434

Dispatch via Print

UNHCR

UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Supplier: 0000245519
DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W_013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Contact:

E-Mail: diyorichtradingplc@gmail.com
Phone: +251 929 484 248
Fax: +251 929 484 248

Purchase Order	Date	Page
ETH01-0000010434	30/10/2021	1
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMEN
Buyer	Phone	Currency
ZAWEDDE, FREDAH		ETB
Fax	E-mail	
	ZAWEDDE@unhcr.org	

Consignee:

UNHCR BO Addis Ababa
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Bill To:

UNHCR
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

We refer to your offer reference " Office stationery as per LFA" and hereby place the following order subject to the terms within this document.

Line-Sch	Item and Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
1- 1	00002365 OFFICE SUPPLIES	Ethiopia	500.00 EA	21.2600	10,630.00	31/10/2021
Schedule Total					10,630.00	
Contract ID: 002282			Contract Line: 5	Category Line: 0	Release: 1	
Item Total					10,630.00	

This order supersedes all prior oral or written agreements, if any, between the parties and constitutes the entire agreement in respect of this purchase. Reference on our contract ref: LFA/HCR/AA/2021/009 and UNHCR purchase order NO.10434 subject to the terms below and UNHCR purchase order general conditions that are incorporated by reference.

S/No Item Descriptions UOM Quantity unit price Total amount Remark
1. Post-It note Pkt 500 21.26 10,630.00
(Post - it notes 3*5 inches) - Single colour per pack

Consignee: UNHCR Country Office in Ethiopia
Destination: UNHCR Addis Ababa - Kality warehouse
DELIVERY SCHEDULE/SHIPPING:

DOCUMENTATION REQUIRED:
PARTIAL DELIVERY ACCEPTED

- Supplier commercial invoice
- Delivery note
- Goods Received Note
- Acknowledged PO to be sent back to buyer with a copy of proforma invoice addressed UNHCR to process for VAT exemption, when applicable, without any delays. The main invoice should be sent to 'Bill to:' address following satisfactory delivery of goods or services together with other documents requested.

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

PO for Goods/10434

(Continued)

Purchase Order	Date	Page
ETH01-0000010434	30/10/2021	2

Item						
Line-Sch	Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	ETA Final Destination

NOTIFY PARTIES:

=====

riyale@unhcr.org
boukhait@unhcr.org
zawedde@unhcr.org

Total PO Amount

10,630.00

Mohamed
Riyale

Digitally signed by
Mohamed Riyale
Date: 2021.11.01 23:31:52
+03'00'

Authorized Signature

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of
this purchase order. All dates are in DD/MM/YYYY format.

General Conditions for the Purchase of Goods - (2018 Version)

1. LEGAL STATUS OF THE PARTIES:

The United Nations Office of the High Commissioner for Refugees ("UNHCR") and the Contractor shall also each be referred to as a "Party" hereunder, and:

1.1 Pursuant, inter alia, to the Charter of the United Nations and the Convention on the Privileges and Immunities of the United Nations, UNHCR, as a subsidiary organ of the United Nations, has full juridical personality and enjoys such privileges and immunities as are necessary for the independent fulfillment of its purposes.

1.2 The Contractor shall have the legal status of an independent contractor vis-à-vis UNHCR, and nothing contained in or relating to the Contract shall be construed as establishing or creating between the Parties the relationship of employer and employee or of principal and agent. The officials, representatives, employees, or subcontractors of each of the Parties shall not be considered in any respect as being the employees or agents of the other Party, and each Party shall be solely responsible for all claims arising out of or relating to its engagement of such persons or entities.

2. SOURCE OF INSTRUCTIONS:

The Contractor shall neither seek nor accept instructions from any authority external to UNHCR in connection with the performance of its obligations under the Contract. Should any authority external to UNHCR seek to impose any instructions concerning or restrictions on the Contractor's performance under the Contract, the Contractor shall promptly notify UNHCR in writing and provide all reasonable assistance required by UNHCR. The Contractor shall not take any action in respect of the performance of its obligations under the Contract that may adversely affect the interests of UNHCR, and the Contractor shall perform its obligations under the Contract with the fullest regard to the interests of UNHCR.

3. ASSIGNMENT:

3.1 Except as provided in Article 3.2, below, the Contractor may not assign, transfer, pledge or make any other disposition of the Contract, of any part of the Contract, or of any of the rights, claims or obligations under the Contract except with the prior written authorization of UNHCR. Any such unauthorized assignment, transfer, pledge or other disposition, or any attempt to do so, shall not be binding on UNHCR. Except as permitted with respect to any approved subcontractors, the Contractor shall not delegate any of its obligations under the Contract, except with the prior written consent of UNHCR. Any such unauthorized delegation, or attempt to do so, shall not be binding on UNHCR.

3.2 The Contractor may assign or otherwise transfer the Contract to the surviving entity resulting from a reorganization of the Contractor's operations, provided that:

3.2.1 such reorganization is not the result of any bankruptcy, receivership or other similar proceedings; and,

3.2.2 such reorganization arises from a sale, merger, or acquisition of all or substantially all of the Contractor's assets or ownership interests; and,

3.2.3 the Contractor promptly notifies UNHCR about such assignment or transfer at the earliest opportunity; and,

3.2.4 the assignee or transferee agrees in writing to be bound by all of the terms and conditions of the Contract, and such writing is promptly provided to UNHCR following the assignment or transfer.

4. SUBCONTRACTING:

In the event that the Contractor requires the services of subcontractors to perform any obligations under the Contract, the Contractor shall obtain the prior written approval of UNHCR. UNHCR shall be entitled, in its sole discretion, to review the qualifications of any subcontractors and to reject any proposed subcontractor that UNHCR reasonably considers is not qualified to perform obligations under the Contract. UNHCR shall have the right to require any subcontractor's removal from UNHCR premises without having to give any justification therefor. Any such rejection or request for removal shall not, in and of itself, entitle the Contractor to claim any delays in the performance, or to assert any excuses for the non-performance, of any of its obligations under the Contract, and the Contractor shall be solely responsible for all services and obligations performed by its subcontractors. The terms of any subcontract shall be subject to, and shall be construed in a manner that is fully in accordance with, all of the terms and conditions of the Contract.

5. OFFICIALS NOT TO BENEFIT:

The Contractor warrants that it has not and shall not offer any direct or indirect benefit arising from or related to the performance of the Contract or the award thereof to any representative, official, employee, or other agent of UNHCR. The Contractor acknowledges and agrees that any breach of this provision is a breach of an essential term of the Contract.

6. PURCHASE OF GOODS:

The following conditions shall apply:

6.1 DELIVERY OF GOODS: The Contractor shall hand over or make available the goods, and UNHCR shall receive the goods, at the place for the delivery of the goods and within the time for delivery of the goods specified in the Contract. The Contractor shall provide to UNHCR such shipment documentation (including, without limitation, bills of lading, airway bills, and commercial invoices) as are specified in the Contract or, otherwise, as are customarily utilized in the trade. All manuals, instructions, displays and any other information relevant to the goods shall be in the English language unless otherwise specified in the Contract. Unless otherwise stated in the Contract (including, but not limited to, in any "INCOTERM" or similar trade term), the entire risk of loss, damage to, or destruction of the goods shall be borne exclusively by the Contractor until

29. PAYMENT INSTRUCTIONS:

UNHCR shall, on the fulfillment of the delivery terms, unless otherwise provided in the Contract or purchase order, make payment by bank transfer within thirty days of receipt of the Contractor's invoice for the goods and copies of any other documentation specified in the Contract. Payment against the invoice referred to above will reflect any discount shown under the payment terms agreed among the parties, provided payment is made within the period required by such payment terms. The prices shown in the Contract or the purchase order may not be increased except by express written agreement of UNHCR. Documents are to be sent to the address indicated in the Contract or purchase order.

PO for Goods/10434 Acknowledgement

Dispatch via Print

DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W 013, HOUSE#MQ/013
0929 484 248 / 0912 669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Purchase Order	Date	Page
ETH01-0000010434	30/10/2021	13
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMENT
Buyer	Phone	Currency
ZAWEDDE, FREDAH		ETB
Fax	E-mail	
	ZAWEDDE@unhcr.org	

To: ZAWEDDE, FREDAH
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Please confirm your acceptance of this purchase order by sending this acknowledgement, signed and stamped, by mail to the above indicated buyer, within 7 days.

Please ensure that all correspondence cites our purchase order number PO: **ETH01 - 0000010434**

Receipt by UNHCR of the signed purchase order acknowledgement copy, vendors written confirmation order, or initiation of performance under this purchase order by the vendor shall constitute acceptance of the purchase order by the vendor, including all terms and conditions herein contained or otherwise incorporated by reference.

Acceptance is limited to the terms herein stated and/or incorporated by reference and any additional or different terms or conditions proposed by the seller are rejected unless expressly approved in writing by an authorised representative of UNHCR.

The invoice will be paid on the following banking information:

Bank Name: COMMERCIAL BANK OF ETHIOPIA, ADDIS ABABA
Bank Branch: BOLE SUBCITY W_09
Bank ID Qualifier:
Bank ID: BANK
Bank Account Number: 1000286700016

Please verify the above banking information and inform us in writing of any changes.

Name	Signature	Stamp	Date (DD/MM/YYYY)
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PO for Goods/10627

Dispatch via Print

UNHCR

UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Supplier: 0000245519
DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W_013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Contact:

E-Mail: diyorichtradingplc@gmail.com
Phone: +251 929 484 248
Fax: +251 929 484 248

Purchase Order ETH01-0000010627	Date 15/12/2021	Page 1
Payment Terms Net Zero - Immediate Pay	Incoterms 2010 DELIVERED AT PLACE	Ship Via NO SHIPMEN
Buyer OKWAY, OKELLO	Phone	Currency ETB
Fax	E-mail OKWAY@unhcr.org	

Consignee:

UNHCR SO Gambela
c/o UNHCR Representation in Ethiopia
P.O. Box 60
Addis Ababa
Gambela 60
Ethiopia

Bill To:

UNHCR
c/o UNHCR Representation in Ethiopia
P.O. Box 60
Addis Ababa
Gambela 60
Ethiopia

We refer to your offer reference " CONTRACT#2282" and hereby place the following order subject to the terms within this document.

Line-Sch	Item and Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
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1- 1	00006329 OFFICE SUPPLIES	Ethiopia	1.00 EA	179,071.4000	179,071.40	31/12/2021
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Schedule Total 179,071.40

Contract ID: 002282 Contract Line: 6 Category Line: 0 Release: 2
PROCUREMENT OF OFFICE SUPPLIES FOR UNHCR SUB OFFICE GAMBELLA

Item Total 179,071.40

2- 1	00009752 VALUE-ADDED TAX (VAT)	Ethiopia	1.00 EA	26,860.7100	26,860.71	31/12/2021
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Schedule Total 26,860.71

Item Total 26,860.71

Total PO Amount 205,932.11

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

General Conditions for the Purchase of Goods - (2018 Version)

1. LEGAL STATUS OF THE PARTIES:

The United Nations Office of the High Commissioner for Refugees ("UNHCR") and the Contractor shall also each be referred to as a "Party" hereunder, and:

1.1 Pursuant, inter alia, to the Charter of the United Nations and the Convention on the Privileges and Immunities of the United Nations, UNHCR, as a subsidiary organ of the United Nations, has full juridical personality and enjoys such privileges and immunities as are necessary for the independent fulfillment of its purposes.

1.2 The Contractor shall have the legal status of an independent contractor vis-à-vis UNHCR, and nothing contained in or relating to the Contract shall be construed as establishing or creating between the Parties the relationship of employer and employee or of principal and agent. The officials, representatives, employees, or subcontractors of each of the Parties shall not be considered in any respect as being the employees or agents of the other Party, and each Party shall be solely responsible for all claims arising out of or relating to its engagement of such persons or entities.

2. SOURCE OF INSTRUCTIONS:

The Contractor shall neither seek nor accept instructions from any authority external to UNHCR in connection with the performance of its obligations under the Contract. Should any authority external to UNHCR seek to impose any instructions concerning or restrictions on the Contractor's performance under the Contract, the Contractor shall promptly notify UNHCR in writing and provide all reasonable assistance required by UNHCR. The Contractor shall not take any action in respect of the performance of its obligations under the Contract that may adversely affect the interests of UNHCR, and the Contractor shall perform its obligations under the Contract with the fullest regard to the interests of UNHCR.

3. ASSIGNMENT:

3.1 Except as provided in Article 3.2, below, the Contractor may not assign, transfer, pledge or make any other disposition of the Contract, of any part of the Contract, or of any of the rights, claims or obligations under the Contract except with the prior written authorization of UNHCR. Any such unauthorized assignment, transfer, pledge or other disposition, or any attempt to do so, shall not be binding on UNHCR. Except as permitted with respect to any approved subcontractors, the Contractor shall not delegate any of its obligations under the Contract, except with the prior written consent of UNHCR. Any such unauthorized delegation, or attempt to do so, shall not be binding on UNHCR.

3.2 The Contractor may assign or otherwise transfer the Contract to the surviving entity resulting from a reorganization of the Contractor's operations, provided that:

3.2.1 such reorganization is not the result of any bankruptcy, receivership or other similar proceedings; and,

3.2.2 such reorganization arises from a sale, merger, or acquisition of all or substantially all of the Contractor's assets or ownership interests; and,

3.2.3 the Contractor promptly notifies UNHCR about such assignment or transfer at the earliest opportunity; and,

3.2.4 the assignee or transferee agrees in writing to be bound by all of the terms and conditions of the Contract, and such writing is promptly provided to UNHCR following the assignment or transfer.

4. SUBCONTRACTING:

In the event that the Contractor requires the services of subcontractors to perform any obligations under the Contract, the Contractor shall obtain the prior written approval of UNHCR. UNHCR shall be entitled, in its sole discretion, to review the qualifications of any subcontractors and to reject any proposed subcontractor that UNHCR reasonably considers is not qualified to perform obligations under the Contract. UNHCR shall have the right to require any subcontractor's removal from UNHCR premises without having to give any justification therefor. Any such rejection or request for removal shall not, in and of itself, entitle the Contractor to claim any delays in the performance, or to assert any excuses for the non-performance, of any of its obligations under the Contract, and the Contractor shall be solely responsible for all services and obligations performed by its subcontractors. The terms of any subcontract shall be subject to, and shall be construed in a manner that is fully in accordance with, all of the terms and conditions of the Contract.

5. OFFICIALS NOT TO BENEFIT:

The Contractor warrants that it has not and shall not offer any direct or indirect benefit arising from or related to the performance of the Contract or the award thereof to any representative, official, employee, or other agent of UNHCR. The Contractor acknowledges and agrees that any breach of this provision is a breach of an essential term of the Contract.

6. PURCHASE OF GOODS:

The following conditions shall apply:

6.1 DELIVERY OF GOODS: The Contractor shall hand over or make available the goods, and UNHCR shall receive the goods, at the place for the delivery of the goods and within the time for delivery of the goods specified in the Contract. The Contractor shall provide to UNHCR such shipment documentation (including, without limitation, bills of lading, airway bills, and commercial invoices) as are specified in the Contract or, otherwise, as are customarily utilized in the trade. All manuals, instructions, displays and any other information relevant to the goods shall be in the English language unless otherwise specified in the Contract. Unless otherwise stated in the Contract (including, but not limited to, in any "INCOTERM" or similar trade term), the entire risk of loss, damage to, or destruction of the goods shall be borne exclusively by the Contractor until

General Conditions for the Purchase of Goods - (2018 Version)

physical delivery of the goods to UNHCR in accordance with the terms of the Contract. Delivery of the goods shall not be deemed in itself as constituting acceptance of the goods by UNHCR.

6.2 INSPECTION OF THE GOODS: If the Contract provides that the goods may be inspected prior to delivery, the Contractor shall notify UNHCR when the goods are ready for pre-delivery inspection. Notwithstanding any pre-delivery inspection, UNHCR or its designated inspection agents may also inspect the goods upon delivery in order to confirm that the goods conform to applicable specifications or other requirements of the Contract. All reasonable facilities and assistance, including, but not limited to, access to drawings and production data, shall be furnished to UNHCR or its designated inspection agents at no charge therefor. Neither the carrying out of any inspections of the goods nor any failure to undertake any such inspections shall relieve the Contractor of any of its warranties or the performance of any obligations under the Contract.

6.3 PACKAGING OF THE GOODS: The Contractor shall package the goods for delivery in accordance with the highest standards of export packaging for the type and quantities and modes of transport of the goods. The goods shall be packed and marked in a proper manner in accordance with the instructions stipulated in the Contract or, otherwise, as customarily done in the trade, and in accordance with any requirements imposed by applicable law or by the transporters and manufacturers of the goods. The packing, in particular, shall mark the Contract or Purchase Order number and any other identification information provided by UNHCR as well as such other information as is necessary for the correct handling and safe delivery of the goods. Unless otherwise specified in the Contract, the Contractor shall have no right to any return of the packing materials.

6.4 TRANSPORTATION & FREIGHT: Unless otherwise specified in the Contract (including, but not limited to, in any "INCOTERM" or similar trade term), the Contractor shall be solely liable for making all transport arrangements and for payment of freight and insurance costs for the shipment and delivery of the goods in accordance with the requirements of the Contract. The Contractor shall ensure that UNHCR receives all necessary transport documents in a timely manner so as to enable UNHCR to take delivery of the goods in accordance with the requirements of the Contract.

6.5 WARRANTIES: Unless otherwise specified in the Contract, in addition to and without limiting any other warranties, remedies or rights of UNHCR stated in or arising under the Contract, the Contractor warrants and represents that:

6.5.1 The goods, including all packaging and packing thereof, conform to the specifications of the Contract, are fit for the purposes for which such goods are ordinarily used and for any purposes expressly made known in writing in the Contract, and shall be of even quality, free from faults and defects in design, material, manufacturer and workmanship;

6.5.2 If the Contractor is not the original manufacturer of the goods, the Contractor shall provide UNHCR with the benefit of all manufacturers' warranties in addition to any other warranties required to be provided under the Contract;

6.5.3 The goods are of the quality, quantity and description required by the Contract, including when subjected to conditions prevailing in the place of final destination;

6.5.4 The goods are free from any right of claim by any third-party, including claims of infringement of any intellectual property rights, including, but not limited to, patents, copyright and trade secrets;

6.5.5 The goods are new and unused;

6.5.6 All warranties will remain fully valid following any delivery of the goods and for a period of not less than one (1) year following acceptance of the goods by UNHCR in accordance with the Contract;

6.5.7 During any period in which the Contractor's warranties are effective, upon notice by UNHCR that the goods do not conform to the requirements of the Contract, the Contractor shall promptly and at its own expense correct such non-conformities or, in case of its inability to do so, replace the defective goods with goods of the same or better quality or, at its own cost, remove the defective goods and fully reimburse UNHCR for the purchase price paid for the defective goods; and,

6.5.8 The Contractor shall remain responsive to the needs of UNHCR for any services that may be required in connection with any of the Contractor's warranties under the Contract.

6.6 ACCEPTANCE OF GOODS: Under no circumstances shall UNHCR be required to accept any goods that do not conform to the specifications or requirements of the Contract. UNHCR may condition its acceptance of the goods upon the successful completion of acceptance tests as may be specified in the Contract or otherwise agreed in writing by the Parties. In no case shall UNHCR be obligated to accept any goods unless and until UNHCR has had a reasonable opportunity to inspect the goods following delivery. If the Contract specifies that UNHCR shall provide a written acceptance of the goods, the goods shall not be deemed accepted unless and until UNHCR in fact provides such written acceptance. In no case shall payment by UNHCR in and of itself constitute acceptance of the goods.

6.7 REJECTION OF GOODS: Notwithstanding any other rights of, or remedies available to UNHCR under the Contract, in case any of the goods are defective or otherwise do not conform to the specifications or other requirements of the Contract, UNHCR, at its sole option, may reject or refuse to accept the goods, and within thirty (30) days following receipt of notice from UNHCR of such rejection or refusal to accept the goods, the

29. PAYMENT INSTRUCTIONS:

UNHCR shall, on the fulfillment of the delivery terms, unless otherwise provided in the Contract or purchase order, make payment by bank transfer within thirty days of receipt of the Contractor's invoice for the goods and copies of any other documentation specified in the Contract. Payment against the invoice referred to above will reflect any discount shown under the payment terms agreed among the parties, provided payment is made within the period required by such payment terms. The prices shown in the Contract or the purchase order may not be increased except by express written agreement of UNHCR. Documents are to be sent to the address indicated in the Contract or purchase order.

PO for Goods/10627 Acknowledgement

Dispatch via Print

DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W 013, HOUSE#MQ/013
0929 484 248 / 0912 669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Purchase Order	Date	Page
ETH01-0000010627	15/12/2021	12
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMENT
Buyer	Phone	Currency
OKWAY, OKELLO		ETB
Fax	E-mail	
	OKWAY@unhcr.org	

To: OKWAY, OKELLO
c/o UNHCR Representation in Ethiopia
P.O. Box 60
Addis Ababa
Gambela 60
Ethiopia

Please confirm your acceptance of this purchase order by sending this acknowledgement, signed and stamped, by mail to the above indicated buyer, within 7 days.

Please ensure that all correspondence cites our purchase order number PO: **ETH01 - 0000010627**

Receipt by UNHCR of the signed purchase order acknowledgement copy, vendors written confirmation order, or initiation of performance under this purchase order by the vendor shall constitute acceptance of the purchase order by the vendor, including all terms and conditions herein contained or otherwise incorporated by reference.

Acceptance is limited to the terms herein stated and/or incorporated by reference and any additional or different terms or conditions proposed by the seller are rejected unless expressly approved in writing by an authorised representative of UNHCR.

The invoice will be paid on the following banking information:

Bank Name: COMMERCIAL BANK OF ETHIOPIA, ADDIS ABABA
Bank Branch: BOLE SUBCITY W_09
Bank ID Qualifier:
Bank ID: BANK
Bank Account Number: 1000286700016

Please verify the above banking information and inform us in writing of any changes.

PO for Goods/11094

Dispatch via Print

UNHCR

UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Supplier: 0000245519
DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W_013, HOUSE#MQ/013
0929_484 248 / 0912_669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Contact:

E-Mail: diyorichtradingplc@gmail.com
Phone: +251 929 484 248
Fax: +251 929 484 248

Purchase Order	Date	Page
ETH01-0000011094	28/04/2022	1
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMENT
Buyer	Phone	Currency
YEMANE, SHEWANGZAW		ETB
Fax	E-mail	
	YEMANE@unhcr.org	

Consignee:

UNHCR BO Addis Ababa
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Bill To:

UNHCR
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

We refer to your offer reference " RFQ/HCR/2020/020" and hereby place the following order subject to the terms within this document.

Line-Sch	Item and Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	Due Date
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1- 1	00002365	Ethiopia	1.00 EA	404,778.4000	404,778.40	18/05/2022
	OFFICE SUPPLIES					

Schedule Total 404,778.40

Contract ID: 002282

Contract Line: 5 Category Line: 0 Release: 4

Item Total 404,778.40

2- 1	00009752	Ethiopia	1.00 EA	60,716.7600	60,716.76	18/05/2022
	VALUE-ADDED TAX (VAT)					

Schedule Total 60,716.76

Item Total 60,716.76

DESCRIPTION OF ITEMS

1 Spiral writing pads - A4 size	Pcs 50.00
2 Spiral writing pads – small size	Pcs 50.00
3 Post-it notes 3x3 inches (single colour / pack)	Pkts 50.00
4 Post-it notes 3x5 inches (single colour / pack)	Pkts 50.00
5 Post-it notes 3x3 inches (assorted colours / pack)	Pkts 50.00
6 Post-it notes 3x5 inches (assorted colour / pack)	Pkts 50.00
7 Printing / Photocopying paper A4 (80gms)	Reams 50.00
8 A4 Plastic Index Dividers	Pkts 5.00
9 Brown Envelopes – A5 size	Pkts 5.00
10 Brown Envelopes – A4 size	Pkts 10.00
11 White Envelopes – small size	Pkts 30.00
12 White Envelopes – A4 size	Pkts 30.00
13 Ball point pens – Blue	Pkts 30.00

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

Line-Sch	Item Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	ETA Final Destination
14	Ball point pens – Black		Pkts 20.00			
15	Ball point pens – Red		Pkts 20.00			
16	Permanent Markers		Pkts 10.00			
17	White board Markers		Pkts 10.00			
18	White boards - small size (60 x 90)		Pcs 5.00			
19	White boards - Big size (90 x 120)		Pcs 5.00			
20	White board cleaners/Duster		Pcs 10.00			
21	Push / Notice Boards		Pcs 5.00			
22	Push / Thumb pins		Pkt 10.00			
23	Flip chart paper/standered size		Pcs 20.00			
24	Flip chart stands		Pcs 5.00			
25	Pencils		Pkt 10.00			
26	Highlighters		Pcs 30.00			
27	Staplers –Standard size		Pcs 20.00			
28	Staplers – small size		Pcs 50.00			
29	Staplers – Heavy duty / big size		Pcs 10.00			
30	Staples – Standard size		Pkt 50.00			
31	Staples – for heavy duty stapler / big size		Pkt 10.00			
32	Stapler remover		Pcs 30.00			
33	Pocket pencil sharpener		Pcs 10.00			
34	Scissors		Pcs 10.00			
35	Box files – Small size		Pcs 50.00			
36	Box files – Big size		Pcs 100.00			
37	Document holder Calculators -12 digits		Pcs 50.00			
38	Plastic Folders		Pcs 60.00			
39	Punching machine – Heavy duty / Big size		Pcs 5.00			
40	Punching machine - Medium size		Pcs 20.00			
41	Punching machine – Small size		Pcs 20.00			
42	Binder clips – 19 mm		Pkt 10.00			
43	Binder clips – 25 mm		Pkt 10.00			
44	Binder clips – 32 mm		Pkt 10.00			
45	Binder clips – 41 mm		Pkt 10.00			
46	Binder clips – 50 mm		Pkt 10.00			
47	Paper clips – Big size		Pkt 10.00			
48	Paper clips – Meduim size		Pkt 10.00			
49	Paper clips – Small size		Pkt 10.00			
50	Pointed sticky notes		Pkts 100.00			
51	UHU Stick		Pcs 20.00			
52	Scotch tape small		Pcs 20.00			
53	Scotch tape big		Roll 20.00			
54	Brown tape		Roll 10.00			
55	White out /correcting fluid		bottles 10.00			
56	Eraser		Pcs 20.00			
57	Stamp pad		Sets 5.00			
58	Stamp pad ink - blue		Sets 5.00			
59	Paper tray		Pcs 30.00			
60	Rubber band		Pkt 5.00			
61	Ruler 30mm		Pcs 10.00			
62	Ruler 50mm		Pcs 10.00			
63	Sponge Dimpler circular		Pkt 5.00			

PO for Goods/11094

(Continued)

Purchase Order	Date	Page
ETH01-0000011094	28/04/2022	3

Line-Sch	Item Description	Country of Origin	Quantity UOM	Unit Price	Total Amount	ETA Final Destination
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Total PO Amount

465,495.16

Please refer to the attached Terms & Conditions.
Please sign and return the acknowledgment page, which is the last page of this purchase order. All dates are in DD/MM/YYYY format.

Authorized Signature

PO for Goods/11094 Acknowledgement

Dispatch via Print

DIYORICH TRADING PLC
DINBYO MOHAMMED
BOLE SUBCITY W 013, HOUSE#MQ/013
0929 484 248 / 0912 669 048
diyolovefa@gmail.com
ADDIS ABABA
Ethiopia

Purchase Order	Date	Page
ETH01-0000011094	28/04/2022	4
Payment Terms	Incoterms 2010	Ship Via
Net Zero - Immediate Pay	DELIVERED AT PLACE	NO SHIPMEN
Buyer	Phone	Currency
YEMANE, SHEWANGZAW		ETB
Fax	E-mail	
	YEMANE@unhcr.org	

To: YEMANE, SHEWANGZAW
UNHCR Representation in Ethiopia
P.O. Box 1076
Bole Road, Wereda 1
Kebele 23, House No. 1255/01-02
Addis Ababa 1076
Ethiopia

Please confirm your acceptance of this purchase order by sending this acknowledgement, signed and stamped, by mail to the above indicated buyer, within 7 days.

Please ensure that all correspondence cites our purchase order number PO: **ETH01 - 0000011094**

Receipt by UNHCR of the signed purchase order acknowledgement copy, vendors written confirmation order, or initiation of performance under this purchase order by the vendor shall constitute acceptance of the purchase order by the vendor, including all terms and conditions herein contained or otherwise incorporated by reference.

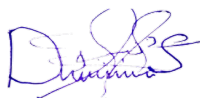
Acceptance is limited to the terms herein stated and/or incorporated by reference and any additional or different terms or conditions proposed by the seller are rejected unless expressly approved in writing by an authorised representative of UNHCR.

The invoice will be paid on the following banking information:

Bank Name: COMMERCIAL BANK OF ETHIOPIA, ADDIS ABABA
Bank Branch: BOLE SUBCITY W_09
Bank ID Qualifier:
Bank ID: BANK
Bank Account Number: 1000286700016

Please verify the above banking information and inform us in writing of any changes.

DINBIYO MOHAMMED




13/05/2022

Name	Signature	Stamp	Date (DD/MM/YYYY)
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 UNHCR United Nations High Commissioner for Refugees Main Comprehensive Services Division, Office for the Horn of Africa		UNHCR Field Office Semera Ethiopia			
LOCAL PURCHASE ORDER (Only less than USD 4,000) No. <u>ETH/SEM/SUP/2022/036</u> Date <u>25/07/2022</u>		IMPORTANT All Shipments, All Invoices, All correspondence MUST SHOW THIS NUMBER			
MERCHANDISE: Provision of transportation service					
TO: (VENDOR) DIYORICH TRADING PLC ETHIOPIA Semera		SHIP TO: (CONSIGNEE) UNHCR, TO SEMERA Field Office Attention To: Gemechu Taye, Supply Associate SHIPPING MARKS: LPO: ETH/SEM/SUP/2022/036 PROJECT: Program			
PLEASE SUPPLY THE FOLLOWING SERVICES SUBJECT TO THE UNHCR GENERAL CONDITIONS ATTACHED AND ANY SPECIAL CONDITIONS STATED		UNHCR REFERENCE/PROJECT: Budget Year - 2022/ Cost Centre 12073 Implementer- 9012073 PPG 7 ETA01 Situation 1127 Goal_APO/ Output- RBM/ Outcome Output 1ETA00710R IETA_Account 623050 VENDOR OFFER REFERENCE Date: 18/07/2022			
DELIVERY TIME: ASAP		SHIPPING TERMS: Semera			
		PAYMENT TERMS: UNHCR Bank Transfer			
Item No.	Description	Quantity	Units	Unit Price (ETB)	Amount(ETB)
1	With 5-16 Cubic Meter Truck Transporting Gravel and Sand -- Hydraulic truck automatically offloads without human labour - Agatina/ANE to AYSAITA UNHCR Site. Offer Price including loading ,unloading,fuel driver and other related cost	2	Trip	15,750.00	31,500.00
	Transporting Construction materials with full capacity -SMT ISUZU Truck to Load from Semera/LC and AGETINA/ANE to AYSAITA UNHCR Site. Offer Price including loading ,unloading,fuel driver and other related cost	2	Trip	12,500.00	25,000.00
GRAND TOTAL					56,500.00
IF APPLICABLE 15% VAT					
GRAND TOTAL WITH VAT					56,500.00
GENERAL INSTRUCTIONS Please retain this original and return the copy duly signed and dated, as evidence of your acceptance of this order and the Conditions for Purchase Orders attached See Annex attached for Forwarding and Invoicing instructions		OFFICE OF THE UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES Signatures PREPARED BY <u>Gemechu Taye</u> Supply Associate Authorizing Officer <u>Jean Bosco Ngomoni</u> HOFO, Semera			
ORIGINAL - to be retained by VENDOR Acknowledgment: Vendor: <u>DIYORICH TRADING PLC</u>		Date: <u>27 July 2022</u>			



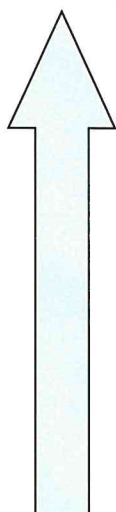


UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

C/O Branch Office for Kenya
P. O. Box 43801 - 00100
Nairobi.
Fax: 254.46.3553
Tel: 254.46.2572

LOCAL PURCHASE ORDER
No. 2022/HCR/GAM/ADM/001
Date



IMPORTANT
All Shipments, All
Invoices, All
All correspondence
MUST SHOW THIS

MERCHANDIZE: Purchase of Steam Irons (Household Items)

TO: (VENDOR)

DIYORICH TRADING

SHIP TO: (CONSIGNEE)

AHADA WAREHOUSE, KALITY

SHIPPING MARKS:

PO: 2022/HCR/GAM/ADM/001, Purchase of steam Irons
Purchase of Steam Irons

UNHCR REFERENCE/PROJECT:

ADMIN UNIT

VENDOR OFFER REFERENCE

Date: 17/05/2022

**PLEASE SUPPLY THE FOLLOWING GOODS AND/OR SERVICES
SUBJECT TO THE UNHCR GENERAL CONDITIONS ATTACHED
AND ANY SPECIAL CONDITIONS STATED**

DELIVERY TIME:

10 DAY

SHIPPING TERMS: (CIF, DDU, EXW,.)

GAMBELLA

PAYMENT TERMS:

BY CHECK/LEFT, WITHIN 30 DAYS

**Item
No.** **GOODS AND/OR SERVICES**

Units

Quantity

Unit Price

Amount -ETB

1 **HOUSEHOLD ITEMS (STEAM IRONS)**

PCS

10

4,600.00

-

46,000.00

GENERAL INSTRUCTIONS

1. Please retain this original and return the copy duly signed and dated, as evidence of your acceptance of this order and the Conditions for Purchase Order attached.
2. See Annex attached for Forwarding and Invoicing instructions.

**OFFICE OF THE UNITED NATIONS
HIGH COMMISSIONER FOR REFUGEES**

BUYER: ELLEN BEKEZELA CHIRENDA

SIGNATURE:

Admin Officer

ORIGINAL - to be retained by VENDOR

CC:

FRAME AGREEMENT

between

The Office of the United Nations High Commissioner for Refugees
94 rue de Montbrillant, 1202 Geneva, Switzerland

(hereinafter referred to as “UNHCR”)

and

DIYORICH TRADING PLC
(hereinafter referred to as the “Contractor”)

Preambles and Object of the Contract

WHEREAS, UNHCR wishes to retain the Contractor to PROVIDE VEHICLE RENTAL SERVICES in accordance with the terms and conditions set forth in this Contract;

WHEREAS, the Contractor represents that it is qualified, ready, able and willing, and possesses the necessary expertise, qualified personnel, facilities, equipment, tools, insurance and other mean, to provide these services in accordance with the terms and conditions set forth in this Contract;

[WHEREAS, – the Contractor confirms having taken good note of the technical requirements as described in the RFQ, notably the need for all vehicles to be equipped with A/C and to be declared fit for operation by Ethiopian authorities,

NOW THEREFORE, in consideration of the mutual promises and subject to the terms and conditions contained herein, UNHCR and the Contractor (collectively referred to as “the Parties”) agree as follows:

Article 1 – Contract Documents

1.1 This document, together with the other named documents annexed hereto and referred to below, constitute the entire Contract (the “Contract”) between UNHCR and the Contractor:

Annex A: UNHCR General Conditions of Contract for the Provision of Services (2010 revision)

Annex B: RFQ and its annexes

Annex C: Contractor’s bidding document

1.2 The documents constituting the Contract are complementary of one another, but in case of ambiguities, discrepancies or inconsistencies among them, the following order of priority shall apply:



1 

- (a) this Document
- (b) Annex A (UNHCR General Conditions of Contract)
- (c) Annex B (UNHCR tender document); and
- (d) Annex C (Contractor's bidding document).

1.3 This Contract embodies the entire agreement of the Parties with regard to the subject-matter hereof and supersedes all prior representations, agreements, contracts and proposals, whether written or oral, by and between the Parties on this subject. No promises, understandings, obligations or agreements, oral or written, relating to the subject-matter hereof exist between the Parties except as herein expressly set forth.

1.4 Any document or receipt issued in connection with this Contract shall be consistent with and subject to the terms and conditions of this Contract, and in case of any inconsistency the terms and conditions of this Contract shall prevail.

Article 2 – Contract Term

2.1 This Contract shall take effect on 8 June 2022 (the “Effective Date”).

2.2 This Contract shall remain in effect until 7 June 2023, unless terminated earlier in accordance with the terms of this Contract.

2.3 UNHCR may, at its sole option, extend the term of this Contract, under the same terms and conditions as set forth in this Contract, for a maximum of one year once, provided that UNHCR provides written notice of its intention to do so at least 30 days prior to the expiration of the then current term of the Contract.

Article 3 – Scope of Contractor's obligations

3.1 Upon request from UNHCR by way of issuance of a purchase order issued separately and pursuant to this Contract, the Contractor will perform and carry out the provision of vehicle rental services (driver + fuel) as per below:

3	Minibus 12-20 seaters (within Semera town)	Day (whole day)	1.00	4,800.00
5	Bus 60-70 seaters (within Semera town)	Day (whole day)	1.00	10,000.00
8	Minibus 12-20 seaters (Semera-Serdo-Semera)	Round trip/whole day	1.00	5,800.00
10	Bus 60-70 seaters (Semera-Serdo-Semera)	Round trip/whole day	1.00	11,000.00

Dmg

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You could also be invited to provide the below services as backup to the principal selected supplier:

1	Pickup double cabin 5 seaters (within Semera town)	Day (whole day)	1.00	5,140.00
2	Hardtop 5-7 seaters (within Semera town)	Day (whole day)	1.00	5,100.00
4	Coaster 30 seaters (within Semera town)	Day (whole day)	1.00	6,650.00
6	Pickup double cabin 5 seaters (Semera-Serdo-Semera)	Round trip/whole day	1.00	7,000.00
7	Hardtop 5-7 seaters (Semera-Serdo-Semera)	Round trip/whole day	1.00	6,500.00
9	Coaster 30 seaters (Semera-Serdo-Semera)	Round trip/whole day	1.00	8,000.00
11	Pickup double cabin 5 seaters (Semera-Aysaita-Semera)	Round trip/whole day	1.00	10,100.00
12	Hardtop 5-7 seaters (Semera-Aysaita-Semera)	Round trip/whole day	1.00	8,900.00
13	Minibus 12-20 seaters (Semera-Aysaita-Semera)	Round trip/whole day	1.00	7,900.00
14	Coaster 30 seaters (Semera-Aysaita-Semera)	Round trip/whole day	1.00	12,000.00
15	Bus 60-70 seaters (Semera-Aysaita-Semera)	Round trip/whole day	1.00	12,500.00

Vehicles provided to UNHCR as per current contract shall comply with the terms set forth by the RFQ, notably:

All vehicles with AC system - Pickup double cabin 5 seaters (4 WD) - Hardtop 5-7 seaters (4WD) - Minibus 12-20 seaters - Coaster 30 seaters	Submission Requirements: - Copy of comprehensive insurance cover, - Valid road tax and fitness - Valid drivers' license of appointed driver. - Report of last service conducted on the vehicle if
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Dmy

3

3.2 Except as otherwise provided in this Contract, the Contractor undertakes to provide, at its own expense, all personnel, equipment, supplies, materials, tools, transportation and other facilities required for the performance and completion of the Services.

3.3 The Contractor shall ensure that it and its personnel shall perform the Services with the necessary care and diligence, and in accordance with the highest professional standards.

Article 4 – Responsibilities of UNHCR

4.1 If access to UNHCR's premises is required to perform and complete the Services, UNHCR shall provide the Contractor's personnel the necessary security passes and access to areas necessary for the performance of the Services.

4.2 The Contractor acknowledges that UNHCR shall have no obligation to provide any assistance to the Contractor in performing the Services other than expressly set forth in this contract. This includes:

- Fuel and driver, provided by the Contractor
- Maintenance and repair fees, not chargeable on UNHCR
- Replacement of a broken vehicle

Article 5 - Contract price and payment terms

5.1 UNHCR shall issue to the Contractor a purchase order promptly after the Effective Date in the amount of the Contract Price (as defined below).

5.2 In full consideration for the complete, satisfactory and timely performance by the Contractor of all its obligations under this Contract, UNHCR shall pay the Contractor a fee not to exceed ETB 1,251,600 (the "Contract Price").

5.3 Payments by UNHCR to the Contractor shall be paid to :

Bank: Commercial Bank Of Ethiopia

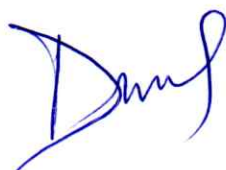
Account Name: DINBIYO MOHAMMED

Account number: 1000387246178

5.4 Subject to satisfactory performance of the Services, the Contractor shall issue an invoice to UNHCR upon completion of the Services, based on agreed cost per trip as set in article 3 above.

5.5 Each of the Contractor's invoices shall clearly bear reference to the purchase order number to which the invoice relates, the trip's itinerary carried out, the car plate number and the day.

5.6 The Contract Price is an all-inclusive amount, and the Contractor, acknowledging that incurring costs in excess of those budgeted by UNHCR is subject to the UNHCR



Financial Rules and Regulations, shall not do any work, or permit any work to be done, which would result in any payment or payments by UNHCR of any amount in excess of the Contract Price, without a prior valid amendment to the Contract.

5.7 The Contractor acknowledges and agrees that UNHCR may withhold payment in respect of all or part of an invoice in the event that, in the opinion of UNHCR, the Contractor has not performed its obligations in accordance with the terms of the Contract.

5.8 In addition to any other rights and remedies available to it, UNHCR shall have the right, without prior notice to the Contractor (any such notice being waived by the Contractor), upon any amount becoming due and payable hereunder to the Contractor, to set-off any payment, indebtedness or other claim (including, without limitation, any overpayment made by UNHCR to the Contractor or any claim for loss or damage to UNHCR property) owing by the Contractor to UNHCR hereunder or under any other agreement between the Parties. UNHCR shall promptly notify the Contractor of such set-off and the reasons therefore, provided, however, that the failure to give such notice shall not affect the validity of such set-off.

5.9 If UNHCR disputes any invoice or a portion thereof, UNHCR shall notify the Contractor accordingly, including a brief explanation of why UNHCR disputes the invoice or portion thereof. With respect to disputes regarding only a portion of the invoice, UNHCR shall pay the Contractor the amount of the undisputed portion within 30 days of receipt of the Contractor's invoice. UNHCR and the Contractor shall consult in good faith to promptly resolve outstanding issues with respect to a disputed invoice. Once a dispute regarding an invoice or a portion thereof has been resolved, UNHCR shall pay to the Contractor the relevant amount (if any) within 30 days from the date of resolution of such dispute.

5.10 The Contractor shall not be entitled to interest on any late payment or any sums payable under this Contract, nor any accrued interest on payments withheld by UNHCR that are subject to a dispute.

5.11 Payments made in accordance with this Article shall constitute a complete discharge of UNHCR's obligations with respect to the relevant invoice or portion thereof.

5.12 Payments effected by UNHCR shall not relieve the Contractor of its obligations under this Contract and shall not be deemed an acceptance by UNHCR of the Contractor's performance.

Article 6 – Review; improper performance

6.1 UNHCR reserves the right to review all Services performed by the Contractor under this Contract, to the extent practicable, at all reasonable places and times during the term of this Contract. UNHCR shall perform such review in a manner that will not unduly hinder the performance of the Services by the Contractor. The Contractor shall cooperate with all such reviews by UNHCR, at no cost or expense to UNHCR.

6.2 If any Services performed by the Contractor do not conform to the requirements of this Contract, without prejudice to and in addition to any of UNHCR's rights and remedies under this Contract or otherwise, UNHCR shall have the options, to be exercised in its sole discretion:



- (a) If UNHCR determines that the improper performance can be remedied by way of re-performance or other corrective measures by the Contractor, UNHCR may request the Contractor in writing or by phone to take, and the Contractor shall take, at no cost or expense to UNHCR, the measures necessary to re-perform or take other appropriate actions to remedy the improperly performed Services, notably vehicle replacement.
- (b) If the Contractor does not promptly take corrective measures or if UNHCR reasonably determines that the Contractor is unable to remedy the improper performance in a timely manner, UNHCR may obtain the assistance of other entities or persons and have corrective measures taken at the cost and expense of the Contractor. In addition, in the event of UNHCR's obtaining the assistance of other entities or persons, the Contractor shall cooperate with UNHCR and such entity or person in the orderly transfer of any Services already completed by the Contractor.
- (c) If UNHCR determines, in its sole discretion, that improper performance cannot be remedied by re-performance or other corrective measures by the Contractor, UNHCR may terminate the Contract in accordance with Article 15.1 of UNHCR's General Conditions of Contract for the Provision of Services (Annex A hereto) without prejudice to and in addition to any of its other rights and remedies under this Contract or otherwise.

Article 7. Authorizations

7.1. In addition to the Contractor's obligations under Article 21 ('Observance of the Law') of the UNHCR General Conditions of Contract (Annex A), the Contractor shall be responsible for obtaining, at its own cost, all licenses, permits and authorizations from governmental or other authorities necessary for the performance of this Contract. UNHCR shall cooperate with the Contractor as necessary and appropriate including where appropriate by liaising with relevant authorities.

7.2. Passengers in UNHCR rented vehicles shall only be the one's designated/clear by UNHCR Semera. No other passenger or good shall be admitted in the vehicle during the period it is under contractual arrangement with UNHCR. This applies to the driver as well who should refrain from loading unauthorized goods and passengers or deviate from agreed itinerary.

Article 8. Notices

8.1. Except as otherwise specified in this Contract, all notices and other communications between the Parties required or foreseen under this Contract shall be in writing and shall be delivered either by: (i) personal delivery; (ii) recognized overnight delivery service; (iii) postage prepaid, return receipt requested, or certified mail, transmitted to the Party for whom intended at the address or facsimile number shown below or such other address or number as the intended recipient previously shall have designated by written notice given pursuant to this Contract.



If to the Contractor:

DINBIYO MOHAMMED,
Tel : 0929484248 / 0911805672
Email : *diyorichtradingplc@gmail.com*

If to UNHCR:

Mr Gemechu Taye Chalenka
Tel : 0900661779
Email : *chalenka@unhcr.org*

8.2. Notice by mail or recognized overnight delivery service shall be effective on the date it is officially recorded as delivered to (or refused by) the intended recipient by return receipt or equivalent. All notices and other communications required or contemplated by this Contract delivered in person or by facsimile shall be deemed to have been delivered to and received by the addressee and shall be effective on the date of actual receipt as evidenced by an acknowledgement of personal receipt or a valid fax transmission confirmation sheet report.

Article 9. Miscellaneous

9.1. If any provision of this Contract shall be held to be invalid, illegal or unenforceable (in whole or in part), the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired.

9.2. Headings and titles used in this Contract are for reference purposes only and shall not be deemed a part of this Contract for any purpose whatsoever. Unless the context otherwise clearly indicates, all references to the singular herein shall include the plural and vice versa.

9.3. This Contract and everything herein contained shall inure to the benefit of, and be binding upon, the Parties and their respective successors and permitted assigns.

IN WITNESS WHEREOF, the Parties have executed this Contract in two identical originals in counterparts, each of which shall be deemed an original and all of which taken together shall be deemed to constitute one and the same instrument.

For and on behalf of UNHCR

For and on behalf of the Contractor

Signature
Name:
Title:
Date:

[Signature]
Dinbiyo Mohammed
Manager
08/06/2022

Signature
Name:
Title:
Date:

[Signature]
Mr. N. G. G. G.
Operation Officer
8/6/2022



CONTRACT

LOCAL FRAME AGREEMENT – LFA/HCR/AA/2021/009

For Supply and Delivery of Office Stationery

between

The Office of the United Nations High Commissioner for Refugees

Country Office in Ethiopia

P.O. Box 1076, Addis Ababa, Ethiopia

Bole road, Wereda 1, Kebele 23. House 1255/01-02

Tel: 011 6612822

(hereinafter referred to as “UNHCR”)

and

Diyorich Trading PLC

Addis Ababa, Ethiopia

Tel: 251 0912669048 / 0929484248

Email: diyorichtradingplc@gmail.com; diyolovefa@gmail.com

(hereinafter referred to as the “**Contractor**”)

Preambles and Object of the Contract

WHEREAS, UNHCR wishes to engage **Diyorich Trading PLC** for purchase of **office stationery** in accordance with the terms and conditions set forth in this Contract;

WHEREAS, the Contractor represents that it possesses the requisite knowledge, skill, personnel, resources and experience and that it is fully qualified, ready, willing, and able to provide **office stationery** in accordance with the terms and conditions set forth in this Contract;

NOW THEREFORE, in consideration of the mutual promises and subject to the terms and conditions contained herein, UNHCR and the Contractor (collectively referred to as “the Parties”) agree as follows:

Article 1 – Contract Documents





UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

1.1 This document, together with the other named documents referred to below and attached as Annexes hereto constitute the entire Contract (the “Contract”) between UNHCR and the Contractor:

Annex A: UNHCR General Conditions of Contract for the Provision of Goods (July 2018 version)

Annex B: Supplier’s Financial Offer

Annex C : List of office stationery items awarded for supply

Annex D : UN Supplier’s Code of Conduct

1.2 The documents constituting the Contract are complementary of one another, but in case of ambiguities, discrepancies or inconsistencies among them, the following order of priority shall apply:

(a) This Document

(b) Annex A: UNHCR General Conditions of Contract for the Provision of Goods (July 2018 version) and ;

(c) Annex B: Supplier’s Financial Offer.

(d) Annex C : List of office stationery items awarded for supply

(e) Annex D : UN Supplier’s Code of Conduct

1.3 This Contract embodies the entire agreement of the Parties with regard to the subject-matter hereof and supersedes all prior representations, agreements, contracts and proposals, whether written or oral, by and between the Parties on this subject. No promises, understandings, obligations or agreements, oral or written, relating to the subject-matter hereof exist between the Parties except as herein expressly set forth.

1.4 Any document or receipt issued in connection with this Contract shall be consistent with and subject to the terms and conditions of this Contract, and in case of any inconsistency the terms and conditions of this Contract shall prevail.

Article 2 – Contract Term

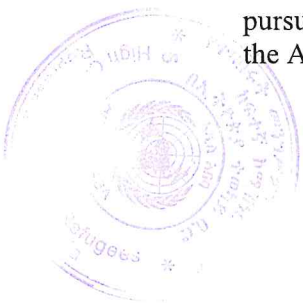
2.1 This Contract shall take effect on the date both Parties have signed this Contract or, if the Parties have signed it on different dates, the date of the latest signature] (the “Effective Date”).

2.2 This Contract shall remain in effect for a duration of two years, unless terminated earlier in accordance with the terms of this Contract.

2.3 UNHCR may, at its sole option, extend the term of this Contract, under the same terms and conditions as set forth in this Contract, for a maximum of one (1) year, provided that UNHCR provides written notice of its intention to do so at least 30 days prior to the expiration of the current term of the Contract.

Article 3 – Scope of Contractor’s obligations

3.1 Upon UNHCR’s request by way of a purchase order issued separately and pursuant to this Contract, the Contractor will supply **office stationery** as described in the Annex C (the “Goods”).



3.2 The Contractor represents and warrants that the Goods shall conform to the specifications set forth in Annex C

3.3 The Contractor shall deliver the Goods at UNHCR Kaliti warehouse, Addis Ababa or such location as may be specified in the relevant purchase order by UNHCR.

3.4 The Goods shall be delivered within two days of receipt by the Contractor of the purchase order.

3.6 The Contractor shall provide UNHCR with written evidence of delivery of the Goods pursuant to this Contract. Such evidence of delivery shall, at a minimum, consist of delivery note signed by UNHCR registry or Admin staff, certificate of conformity / shipping documentation including bill of lading/airway bill if importation is required and evidence of the same is required.

3.7 In the event that the purchase order issued by UNHCR does not conform to the terms hereof or does not contain all the information required to fulfil the order, the Contractor shall promptly contact the buyer as mentioned on the Purchase Order and copy Supply unit email box to clarify the information.

3.8 The Contractor undertakes to provide, at its own expense, all personnel, equipment, supplies, materials, tools, transportation and other facilities required for the performance and delivery of the Goods.

Article 4 – Responsibilities of UNHCR

4.1 If access to UNHCR's premises is required to perform and deliver the Goods, UNHCR shall provide the Contractor's personnel the necessary security passes and access to areas necessary for the delivery of the Goods.

4.2 The Contractor acknowledges that UNHCR shall have no obligation to provide any assistance to the Contractor in delivering the Goods other than expressly set forth in Annex B.

Article 5 – Purchase orders; contract price and payment terms

5.1 UNHCR shall issue to the Contractor a purchase order promptly after the Effective Date, in the amount of the Contract Price (as defined below).

5.2 In full consideration for the complete, satisfactory and timely performance by the Contractor of all its obligations under this Contract, UNHCR shall pay the Contractor a fee not to exceed **ETB 2,209,200 (Ethiopian Birr Two Million Two Hundred Nine Thousand Two Hundred only)** for the contract duration of two years with a possibility of one year extension (the "Contract Price").

5.3 Payments made by UNHCR to the Contractor shall be paid to the following account:

Bank: COMMERCIAL BANK OF ETHIOPIA
Branch: TSEHAY MEWCHA



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

Account Name: DIYORICH TRADING PLC
Account number: 1000286700016
Currency: ETB

5.4 Subject to satisfactory delivery of the Goods (office stationery), the Contractor shall issue invoices to UNHCR upon delivery of the requested items.

5.5 Each of the Contractor's invoices shall clearly bear reference to the purchase order number to which the invoice relates.

5.6 The Contract Price is an all-inclusive amount, and the Contractor, acknowledges that incurring costs in excess of those budgeted by UNHCR is subject to the UNHCR Financial Rules and Regulations, shall not do any work, or permit any work to be done, which would result in any payment or payments by UNHCR of any amount in excess of the Contract Price, without a prior valid amendment to the Contract.

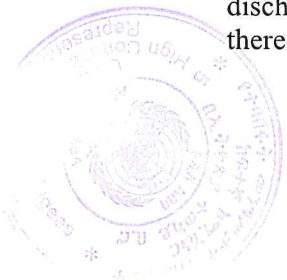
5.7 The Contractor acknowledges and agrees that UNHCR may withhold payment in respect of all or part of an invoice if, in the opinion of UNHCR, the Contractor has not performed its obligations in accordance with the terms of the Contract.

5.8 In addition to any other rights and remedies available to it, UNHCR shall have the right, without prior notice to the Contractor (any such notice being waived by the Contractor), upon any amount becoming due and payable hereunder to the Contractor, to set-off any payment, indebtedness or other claim (including, without limitation, any overpayment made by UNHCR to the Contractor or any claim for loss or damage to UNHCR property) owing by the Contractor to UNHCR hereunder or under any other agreement between the Parties. UNHCR shall promptly notify the Contractor of such set-off and the reasons therefore, provided, however, that the failure to give such notice shall not affect the validity of such set-off.

5.9 If UNHCR disputes any invoice or a portion thereof, UNHCR shall notify the Contractor accordingly, including a brief explanation of why UNHCR disputes the invoice or portion thereof. With respect to disputes regarding only a portion of the invoice, UNHCR shall pay the Contractor the amount of the undisputed portion within 30 days of receipt of the Contractor's invoice. UNHCR and the Contractor shall consult in good faith to promptly resolve outstanding issues with respect to a disputed invoice. Once a dispute regarding an invoice or a portion thereof has been resolved, UNHCR shall pay to the Contractor the relevant amount (if any) within 30 days from the date of resolution of such dispute.

5.10 The Contractor shall not be entitled to interest on any late payment or any sums payable under this Contract, nor any accrued interest on payments withheld by UNHCR that are subject to a dispute.

5.11 Payments made in accordance with this Article 5 shall constitute a complete discharge of UNHCR's obligations with respect to the relevant invoice or portion thereof.



5.12 Payments effected by UNHCR shall not relieve the Contractor of its obligations under this Contract and shall not be deemed an acceptance by UNHCR of the Goods.

Article 6 – Review; improper performance

6.1 UNHCR reserves the right to review all services performed by the Contractor under this Contract, to the extent practicable, at all reasonable places and times during the term of this Contract. UNHCR shall perform such review in a manner that will not unduly hinder the performance of the services by the Contractor. The Contractor shall cooperate with all such reviews by UNHCR, at no cost or expense to UNHCR.

6.2 If any services performed by the Contractor do not conform to the requirements of this Contract, without prejudice to and in addition to any of UNHCR's rights and remedies under this Contract or otherwise, UNHCR shall have the options, to be exercised in its sole discretion:

- (a) If UNHCR determines that the improper performance can be remedied by way of re-performance or other corrective measures by the Contractor, UNHCR may request the Contractor in writing to take, and the Contractor shall take, at no cost or expense to UNHCR, the measures necessary to re-perform or take other appropriate actions to remedy the improperly performed services within 30 days of receipt of the written request from UNHCR or within such shorter period as UNHCR may have specified in the written request if emergency conditions so require, as determined by UNHCR in its sole discretion.
- (b) If the Contractor does not promptly take corrective measures or if UNHCR reasonably determines that the Contractor is unable to remedy the improper performance in a timely manner, UNHCR may obtain the assistance of other entities or persons and have corrective measures taken at the cost and expense of the Contractor. In addition, in the event of UNHCR's obtaining the assistance of other entities or persons, the Contractor shall cooperate with UNHCR and such entity or person in the orderly transfer of any services already completed by the Contractor.
- (c) If UNHCR determines, in its sole discretion, that improper performance cannot be remedied by re-performance or other corrective measures by the Contractor, UNHCR may terminate the Contract in accordance with Article 15.1 of UNHCR's General Conditions of Contract for the Provision of Goods (Annex A hereto) without prejudice to and in addition to any of its other rights and remedies under this Contract or otherwise.

Article 7. Authorizations

7.1. In addition to the Contractor's obligations under Articles 6.10 ('Export Licensing') and 21 ('Observance of the Law') of the UNHCR General Conditions of Contract (Annex A), the Contractor shall be responsible for obtaining, at its own cost, all licenses, permits and authorizations from governmental or other authorities



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

necessary for the performance of this Contract including without limitation all entry/exit visas and work permits for its personnel and customs clearance for equipment and material provided by the Contractor. UNHCR shall cooperate with the Contractor as necessary and appropriate including where appropriate by liaising with relevant authorities.

7.2 Notwithstanding anything to the contrary herein, UNHCR's sole obligation with respect to customs matters shall be to provide the Contractor with a documentary certificate identifying the items concerned and stating that such items are for the sole use of UNHCR. If any further documentation is required by any authority, the Contractor shall advise UNHCR and UNHCR agrees to provide reasonable assistance to the Contractor in obtaining such documents.

Article 8. Notices

8.1. Except as otherwise specified in this Contract, all notices and other communications between the Parties required or foreseen under this Contract shall be in writing and shall be delivered either by: (i) personal delivery; (ii) recognized overnight delivery service; (iii) postage prepaid, return receipt requested, or certified mail, transmitted to the Party for whom intended at the address or facsimile number shown below or such other address or number as the intended recipient previously shall have designated by written notice given pursuant to this Contract.

If to the Contractor:

Diyorich Trading PLC

Addis Ababa, Ethiopia

Tel: 0912669048 / 0929484248

Email: diyorichtradingplc@gmail.com / diyolovefa@gmail.com

If to UNHCR:

UNHCR Country Office in Ethiopia

P.O. Box 1076, Addis Ababa, Ethiopia

Bole road, Wereda 1, Kebele 23. House 1255/01-02

Tel: 011 6612822

Attn: The Representative

Tel: +251 11 661 2822

Email: ETHDSMS@unhcr.org

8.2. Notice by mail or recognized overnight delivery service shall be effective on the date it is officially recorded as delivered to (or refused by) the intended recipient by return receipt or equivalent. All notices and other communications required or contemplated by this Contract delivered in person or by facsimile shall be deemed to have been delivered to and received by the addressee and shall be effective on the date of actual receipt as evidenced by an acknowledgement of personal receipt or a valid fax transmission confirmation sheet report.

Article 9. Miscellaneous

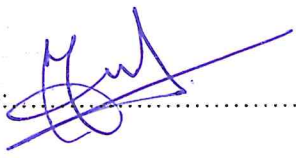
9.1. If any provision of this Contract shall be held to be invalid, illegal or unenforceable (in whole or in part), the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired.

9.2. Headings and titles used in this Contract are for reference purposes only and shall not be deemed a part of this Contract for any purpose whatsoever. Unless the context otherwise clearly indicates, all references to the singular herein shall include the plural and vice versa.

9.3. This Contract and everything herein contained shall inure to the benefit of, and be binding upon, the Parties and their respective successors and permitted assigns.

IN WITNESS WHEREOF, the Parties have executed this Contract in two identical originals in counterparts, each of which shall be deemed an original and all of which taken together shall be deemed to constitute one and the same instrument.

For and on behalf of UNHCR

Signature: 

Name: Mamadou Dian Balde

Title: Representative

Date: 27-10-2021

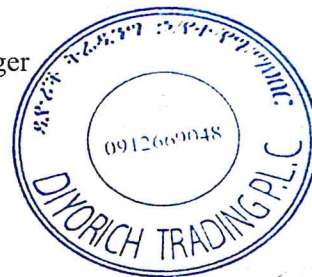
For and on behalf of the **Diyorich Trading PLC**

Signature: 

Name: Dinbiyo Mohammed

Title: General Manager

Date:



CONTRACT – HCR/ETH/SR/2022/01

between

The Office of the United Nations High Commissioner for Refugees
94 rue de Montbrillant, 1202 Geneva, Switzerland

(hereinafter referred to as “UNHCR”)

and

DIYORICH TRADING PLC

(hereinafter referred to as the “Contractor”)

Preambles and Object of the Contract

WHEREAS, UNHCR wishes to retain the Contractor to provide transportation services to Internal Displaced Persons within Afar region in accordance with the terms and conditions set forth in this Contract;

WHEREAS, the Contractor represents that it is qualified, ready, able and willing, and possesses the necessary expertise, qualified personnel, facilities, equipment, tools, insurance and other mean, to provide these services in accordance with the terms and conditions set forth in this Contract;

NOW THEREFORE, in consideration of the mutual promises and subject to the terms and conditions contained herein, UNHCR and the Contractor (collectively referred to as “the Parties”) agree as follows:

Article 1 – Contract Documents

1.1 This document, together with the other named documents annexed hereto and referred to below, constitute the entire Contract (the “Contract”) between UNHCR and the Contractor:

Annex A: UNHCR General Conditions of Contract for the Provision of Services
(2010 revision)

Annex B : Tender document ref. RFQ/ETHSH/2022/025

Annex C : UNHCR Code of Conduct

Annex D : DIYORICH TRADING PCL offer

Annex E : UN Supplier Code of Conduct



1.2 The documents constituting the Contract are complementary of one another, but in case of ambiguities, discrepancies or inconsistencies among them, the following order of priority shall apply:

- (a) this Document
- (b) Annex A (UNHCR General Conditions of Contract)
- (c) Annex B Tender document ref. RFQ/ETHSH/2022
- (d) Annex C UNHCR Code of Conduct
- (e) Annex E UN Supplier Code of Conduct; and
- (f) Annex D DIYORICH TRADING PCL offer

1.3 This Contract embodies the entire agreement of the Parties with regard to the subject-matter hereof and supersedes all prior representations, agreements, contracts and proposals, whether written or oral, by and between the Parties on this subject. No promises, understandings, obligations or agreements, oral or written, relating to the subject-matter hereof exist between the Parties except as herein expressly set forth.

1.4 Any document or receipt issued in connection with this Contract shall be consistent with and subject to the terms and conditions of this Contract, and in case of any inconsistency the terms and conditions of this Contract shall prevail.

Article 2 – Contract Term

2.1 This Contract shall take effect on the date both Parties have signed this Contract or, if the Parties have signed it on different dates, the date of the latest signature (the “Effective Date”).

2.2 This Contract shall remain in effect until transport service finalized with a daily provision of 15 buses of 50 pax seating capacity.

Article 3 – Scope of Contractor’s obligations

3.1 Upon request from UNHCR by way of issuance of a purchase order issued separately and pursuant to this Contract, the Contractor will perform and carry out the duties and responsibilities for UNHCR as set out in the Description of Services and Deliverables attached as Annex B, which is hereby incorporated by the following duties:

Transportation services to Internal Displaced Persons within Afar region (Transporting IDP returnees from Samara IDP sites to Aba’ala in Afar region, and from Agatina IDP site to Berhale in Afar region.

3.2 Except as otherwise provided in this Contract, the Contractor undertakes to provide, at its own expense, all personnel, equipment, supplies, materials, tools, transportation and other facilities required for the performance and completion of the Services.



3.3 The Contractor shall ensure that it and its personnel shall perform the Services with the necessary care and diligence, and in accordance with the highest professional standards.

Article 4 – Responsibilities of UNHCR

4.1 If access to UNHCR's premises is required to perform and complete the Services, UNHCR shall provide the Contractor's personnel the necessary security passes and access to areas necessary for the performance of the Services.

4.2 The Contractor acknowledges that UNHCR shall have no obligation to provide any assistance to the Contractor in performing the Services other than expressly set forth herein.

Article 5 - Contract price and payment terms

5.1 UNHCR shall issue to the Contractor a purchase order promptly after the Effective Date in the amount of the Contract Price (as defined below).¹

5.2 In full consideration for the complete, satisfactory and timely performance by the Contractor of all its obligations under this Contract, UNHCR shall pay the Contractor a fee not to exceed **ETB 11,475,000.00 (eleven million four hundred and seventy-five thousand ETB)** in line with Contractor's offer and based on the verified invoices by UNHCR (the "Contract Price"). This amount is without VAT.

5.3 Payments by UNHCR to the Contractor shall be paid to the following account:
Bank: Commercial Bank of Ethiopia
Account Name: Diyorich trading plc
Account number:1000286700016

5.4 Subject to satisfactory performance of the Services, the Contractor shall issue invoices with supporting document (manifest) to UNHCR in respect of the services provided.

5.5 Each of the Contractor's invoices shall clearly bear reference to the purchase order number to which the invoice relates.

5.6 The Contract Price is an all-inclusive amount, and the Contractor, acknowledging that incurring costs in excess of those budgeted by UNHCR is subject to the UNHCR Financial Rules and Regulations, shall not do any work, or permit any work to be done, which would result in any payment or payments by UNHCR of any amount in excess of the Contract Price, without a prior valid amendment to the Contract.

5.7 The Contractor acknowledges and agrees that UNHCR may withhold payment in respect of all or part of an invoice in the event that, in the opinion of UNHCR, the Contractor has not performed its obligations in accordance with the terms of the Contract.



5.8 In addition to any other rights and remedies available to it, UNHCR shall have the right, without prior notice to the Contractor (any such notice being waived by the Contractor), upon any amount becoming due and payable hereunder to the Contractor, to set-off any payment, indebtedness or other claim (including, without limitation, any overpayment made by UNHCR to the Contractor or any claim for loss or damage to UNHCR property) owing by the Contractor to UNHCR hereunder or under any other agreement between the Parties. UNHCR shall promptly notify the Contractor of such set-off and the reasons therefore, provided, however, that the failure to give such notice shall not affect the validity of such set-off.

5.9 If UNHCR disputes any invoice or a portion thereof, UNHCR shall notify the Contractor accordingly, including a brief explanation of why UNHCR disputes the invoice or portion thereof. With respect to disputes regarding only a portion of the invoice, UNHCR shall pay the Contractor the amount of the undisputed portion within 30 days of receipt of the Contractor's invoice. UNHCR and the Contractor shall consult in good faith to promptly resolve outstanding issues with respect to a disputed invoice. Once a dispute regarding an invoice or a portion thereof has been resolved, UNHCR shall pay to the Contractor the relevant amount (if any) within 30 days from the date of resolution of such dispute.

5.10 The Contractor shall not be entitled to interest on any late payment or any sums payable under this Contract, nor any accrued interest on payments withheld by UNHCR that are subject to a dispute.

5.11 Payments made in accordance with this Article shall constitute a complete discharge of UNHCR's obligations with respect to the relevant invoice or portion thereof.

5.12 Payments effected by UNHCR shall not relieve the Contractor of its obligations under this Contract and shall not be deemed an acceptance by UNHCR of the Contractor's performance.

Article 6 – Review; improper performance

6.1 UNHCR reserves the right to review all Services performed by the Contractor under this Contract, to the extent practicable, at all reasonable places and times during the term of this Contract. UNHCR shall perform such review in a manner that will not unduly hinder the performance of the Services by the Contractor. The Contractor shall cooperate with all such reviews by UNHCR, at no cost or expense to UNHCR.

6.2 If any Services performed by the Contractor do not conform to the requirements of this Contract, without prejudice to and in addition to any of UNHCR's rights and remedies under this Contract or otherwise, UNHCR shall have the options, to be exercised in its sole discretion:

- (a) If UNHCR determines that the improper performance can be remedied by way of re-performance or other corrective measures by the Contractor, UNHCR may request the Contractor in writing to take, and the Contractor shall take, at no cost or expense to UNHCR, the measures necessary to re-



perform or take other appropriate actions to remedy the improperly performed Services within such shorter period as UNHCR may have specified in the written request if emergency conditions so require, as determined by UNHCR in its sole discretion.

- (b) If the Contractor does not promptly take corrective measures or if UNHCR reasonably determines that the Contractor is unable to remedy the improper performance in a timely manner, UNHCR may obtain the assistance of other entities or persons and have corrective measures taken at the cost and expense of the Contractor. In addition, in the event of UNHCR's obtaining the assistance of other entities or persons, the Contractor shall cooperate with UNHCR and such entity or person in the orderly transfer of any Services already completed by the Contractor.
- (c) If UNHCR determines, in its sole discretion, that improper performance cannot be remedied by re-performance or other corrective measures by the Contractor, UNHCR may terminate the Contract in accordance with Article 15.1 of UNHCR's General Conditions of Contract for the Provision of Services (Annex A hereto) without prejudice to and in addition to any of its other rights and remedies under this Contract or otherwise.

Article 7. Authorizations

7.1. In addition to the Contractor's obligations under Article 21 ('Observance of the Law') of the UNHCR General Conditions of Contract (Annex A), the Contractor shall be responsible for obtaining, at its own cost, all licenses, permits and authorizations from governmental or other authorities necessary for the performance of this Contract including without limitation all entry/exit visas and work permits for its personnel and customs clearance for equipment and material provided by the Contractor. UNHCR shall cooperate with the Contractor as necessary and appropriate including where appropriate by liaising with relevant authorities.

Article 8. Notices

8.1. Except as otherwise specified in this Contract, all notices and other communications between the Parties required or foreseen under this Contract shall be in writing and shall be delivered either by: (i) personal delivery; (ii) recognized overnight delivery service; (iii) postage prepaid, return receipt requested, or certified mail, transmitted to the Party for whom intended at the address or facsimile number shown below or such other address or number as the intended recipient previously shall have designated by written notice given pursuant to this Contract.

If to the Contractor:

DIYORICH TRADING PLC
Attn: MOHAMMEDAMIN MOHAMED, Deputy Manager
Tel: +251 929484248/ +251 911805672/ +251 911399881



If to UNHCR:

UNHCR FIELD OFFICE-SAMERA
Attn: Jean Bosco Ngomoni

8.2. Notice by mail or recognized overnight delivery service shall be effective on the date it is officially recorded as delivered to (or refused by) the intended recipient by return receipt or equivalent. All notices and other communications required or contemplated by this Contract delivered in person or by facsimile shall be deemed to have been delivered to and received by the addressee and shall be effective on the date of actual receipt as evidenced by an acknowledgement of personal receipt or a valid fax transmission confirmation sheet report.

Article 9. Miscellaneous

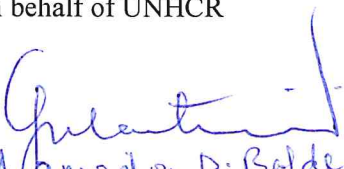
9.1. If any provision of this Contract shall be held to be invalid, illegal or unenforceable (in whole or in part), the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired.

9.2. Headings and titles used in this Contract are for reference purposes only and shall not be deemed a part of this Contract for any purpose whatsoever. Unless the context otherwise clearly indicates, all references to the singular herein shall include the plural and vice versa.

9.3. This Contract and everything herein contained shall inure to the benefit of, and be binding upon, the Parties and their respective successors and permitted assigns.

IN WITNESS WHEREOF, the Parties have executed this Contract in two identical originals in counterparts, each of which shall be deemed an original and all of which taken together shall be deemed to constitute one and the same instrument.

For and on behalf of UNHCR

Signature 
Name: Mansour D. Balde
Title: Representative
Date: 08/08/2022

For and on behalf of the Contractor

Signature 
Name: DINBIYO MOHAMMED
Title: GENERAL MANAGER
Date: 8 Aug 2022





Ref.No:- SU/3/3/87/22

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Date: - 14/04/2022

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TO WHOM IT MAY CONCERN

This is to certify that **DIYORICH TRADING PLC**, had entered to a contract with Samara University for the supply, installation, splicing, configuration, integration and commissioning of ICT equipment's infrastructure with a total amount of Birr **26,118,724.88** (Twenty Six Million One Hundred Eighteen Thousand Seven Hundred Twenty Four Birr & 88 Cents).

The scope covers supply, installation, configuration and related civil works for the ICT infrastructure project at all colleges, offices and library

They have properly delivered the required training manuals, design and drawing for the implemented infrastructure.

We found the **DIYORICH TRADING PLC**, innovative efforts in developing prospects useful insights and effective ways of delivering their service with agreed times.

Thus we highly recommend **DIYORICH TRADING PLC**, for other supplying services.

Regards


ሁሴን ዕሙር የሱፍ (ዶ/ር)
Hussein Oumer Yesuf (Ph.D)
የአስተዳደር ጉዳዮች ምክትል ፕሬዝዳንት
Administrative Affairs Vice President



በኢትዮጵያ ፌዴራላዊ ዴሞክራሲያዊ ሪፐብሊክ
ትምህርት ሚኒስቴር
የሠመራ ዩኒቨርሲቲ
የአስተዳደር ጉዳዮች ምክትል ፕሬዝዳንት ጽ/ቤት
ሠመራ ኢትዮጵያ



Federal Democratic Republic of Ethiopia
Ministry of Education
Samara University
Administrative Affair Vice President Office
Samara Ethiopia

Ref.No:- SU/6/8/367/21

Date: - 22/12/2021

TO WHOM IT MAY CONCERN

Diyorich Trading Plc has requested us to give him a recommendation letter (Final acceptance certificate) regarding for supply of furniture's and office equipment's to the University.

Accordingly, Samara University would like to notify that **Diyorich Trading Plc** had entered in to a contact with Samara University for the supply of furniture's and office equipment's with a total amount of Birr **15,675,398.18 (Fifteen Million Six Hundred Seventy Five Thousand Three Hundred Ninety Eight Birr & 18 Cents)** Under contact entered Dated on October 12/2021.

They have properly delivered the required materials as per the specifications.

Therefore Samara University is glad to express its satisfaction on the supply of furniture's and office equipment's provided by the supplier.

With Regards


ሁሴን ዕሙር የሱፍ (ጽ/ቤት)
Hussein Oumer Yesuf (P.D)
የአስተዳደር ጉዳዮች ምክትል ፕሬዝዳንት
Administrative Affair Vice President





Qafar Agattinoh Rakssksyih Doolatak
Rakaakay Xintoh Abbah Kutbeh Buxa

ቁጥር.....
ixxima
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ayio

011 / 12

03/04/2013

To whom it may concern

Diyorich Trading Plc had been entered a contract with us for supply of office and Guest houses furniture's with a total amount of Birr **19,764,078.22 (Nineteen Million Seven hundred Sixty Four Thousand Seventy Eight Birr and Twenty Two Cents)** Inclusive of all taxes and duties.

The supplier has complete and delivered in a manner requested by the office within the period of delivery as per the agreement. The service provider was cooperative and honest for the agreement.

The company successfully delivered the materials with the required standards and specifications.

Thus we highly recommend **Diyorich Trading Plc**, for other supplying services.

With kindly regards



Golbe Sila Golbe
Afar National Regional State of
President Office head



Qafar Agattinoh Rakssksyih Doolatak
Rakaakay Xintoh Abbah Kutbeh Buxa

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ixxima

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ayro

017 / 13
22 / 20 / 2014

To whom it may concern

This is to certify that **Diyorich Trading Plc** had been contracted by Afar Regional State President Office for supply of Toyota Land Cruiser Pick up Single Cabin with a total amount of Birr **42,342,679.78** (Birr fourty two million three hundred forty two thousand six hundred seventy nine and cents seventy eight only) Inclusive of all taxes and duties.

The supplier has complete and delivered in a manner requested by the office within the period of delivery as per the agreement. The service provider was cooperative and honest for the agreement.

With the appreciation, this certificate has been given for good performances.

With kindly regards



Golbe Sila Golbe
Afar Regional State of
President Office head



**Food and Agriculture Organization
of the United Nations**

CMC Road Near ILRI Compound
Bole Sub City, Kebele 12/13
PO Box 5536
Addis Ababa
Ethiopia

FAO Purchase Order

Order No.: 3604807

Date: 28 February 2020

Page: 1 of 2

IMPORTANT:

Please reference the order number on all related shipments, documents, invoices and other correspondence

To: DIYORICH TRADING PLC Bole sub city Woreda 13 House No New Addis Ababa Ethiopia Tel: 00251 912669048	Consignee: FAO Subregional Office for Eastern Africa and Representation in Ethiopia to AU and ECA CMC Road Near ILRI Compound Bole Sub City, Kebele 12/13 PO Box 5536 Addis Ababa Ethiopia Tel: +251 11 6478888 Fax: +251 11 6478800 Email: FAO-ET@fao.org
Bill To: FAO Subregional Office for Eastern Africa and Representation in Ethiopia to AU and ECA CMC Road Near ILRI Compound Bole Sub City, Kebele 12/13 PO Box 5536 Addis Ababa Ethiopia Tel: +251 11 6478888 Fax: +251 11 6478800 Email: FAO-ET@fao.org Suppliers registered to submit invoices by e-mail in PDF format should do so to the e-mail address indicated above, with a copy to AP-Services@fao.org . To register for the submission of invoices by e-mail in PDF format, please contact AP-Services@fao.org . Terms of Payment: Within 30 days subject to the conditions set forth in this order. FAO will not be liable to pay interest on amounts not paid within such period. The FAO General Terms and Conditions (attached and available at http://www.fao.org/unfao/procurement/general-information) apply to this order except as otherwise specified. In case of any discrepancy between this order and the FAO General Terms and Conditions, the terms of this Purchase Order shall prevail. All invoices must reference the Order No. to facilitate prompt payment.	Note to Supplier / Deliver To: Contact Person: Amar Mengiste E-mail: Amar.Mengiste@fao.org Tele: 0911 - 20 20 29 DAT Incoterms: Raya Azebo and Metema Woreda of Office of Agriculture Ship by: Overland Freight: Supplier to Supply Insurance (marine cargo or other, as applicable) to be arranged by: Supplier
Note: Note: The Purchase Order consists of the following documents, all of which are incorporated by reference and made an integral part of this purchase order and in the case of any conflicting information in the following order of precedence: ANNEX A: Attachment to Purchase Order ANNEX B: FAO, General Terms and Conditions ANNEX C: RFQ No: 2019/FRETH/FRETH/103501 ANNEX D: Vender quotation	Other Instructions: - Please confirm acceptance of order terms and conditions - ETA/ETD to be notified to the Consignee where relevant - For international orders, shipping documents to be forwarded upon shipment by courier or express/registered airmail to Consignee address or as otherwise specified

Line No.	Description	Delivery Date/ Incoterm	Quantity UOM	Price (ETB)	Total Amount
1	Insurance	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture			699.80
2	Freight cost	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture			2,603.22



**Food and Agriculture Organization
of the United Nations**

CMC Road Near ILRI Compound
Bole Sub City, Kebele 12/13
PO Box 5536
Addis Ababa
Ethiopia

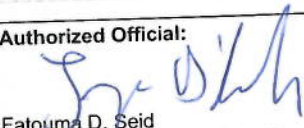
FAO Purchase Order

Order No.: 3604807

Date: 28 February 2020

Page: 2 of 2

IMPORTANT:
Please reference the order number on all related
shipments, documents, invoices and other correspondence

Line No.	Description	Delivery Date/ Incoterm	Quantity UOM	Price (ETB)	Total Amount
3	Root Prunning Scissors - Raya Azebo Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	30 Each	294	8,820.00
4	Root Prunning Scissors - Metema Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	30 Each	294	8,820.00
5	Hammer - Raya Azebo Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	6 Each	229.25	1,375.50
6	Hammer - Metema Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	66 Each	229.25	15,130.50
7	Hoe - Raya Azebo	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	24 Each	309.16	7,419.84
8	Hoe - Metema Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	24 Each	309.16	7,419.84
Authorized Official:  Fatouma D. Seid FAO Representative in Ethiopia				Supplier Acceptance: Signed for acceptance of all terms and conditions	Total (ETB) 52,288.70



Attachment to Purchase Order # 3604807
Procurement of Agri tools

Technical specifications: As per your Offer in response to ITB # 2019/FRETH/FRETH/104252

Packing: Suitable packaging to protect contents during transportation.

<u>DELIVERY ADDRESS</u>	<u>CONSIGNEE</u>
FAO Subregional Office for Eastern Africa/ Representation to Ethiopia CMC Road, Bole Sub City, Kebele 12/13 P O Box 5536, Addis Ababa, ETHIOPIA Final Destination places: 1. DAT: Raya Azebo woreda office of Agriculture in Tigray Region 2. DAT: Metama Woreda office of Agriculture in Amhara Region	Ato Amare Mengiste E-mail: Amare.mengiste@fao.org Tele: 0911 - 20 20 29

VERY IMPORTANT:

THE GOODS ARE URGENTLY REQUIRED ON-SITE. DELIVERY DETAILS AND DOCUMENTATION MUST BE INFORMED/PROVIDED IN ADVANCE TO FAOR/FINAL RECIPIENT.

Superintendence at Loading/Unloading point:

Will be carried out by Independent Agency, **Baltic Control**, for quantity control, sampling, quality tests to comply with specifications, and packing/markings as required and submission of inspection report at FAO expense.

Or by internal FAO's personnel Ato Amare

Please liaise directly with the Superintending Agency for inspection.

Please note that a duly signed copy of purchase order must be scanned and returned to this office by email to Zewdnesh.Gebrewold@fao.org , luwam.gebremichael@fao.org , Amanuel.Avalew@fao.org; for acceptance.

Payment terms:

FAO effects payment through normal banking channels, within 30 days against invoice and shipping documents and subject to receipt of satisfactory inspection report at unloading. FAO will however pay only for the goods actually accepted at final destination after inspection at unloading point(s) and deduction of actual damages and/or liquidated damages for late delivery and/or quality deviations, if any.

DAP (Incoterms 2010) which includes Loading, Insurance and Freight Costs: To be arranged by supplier. The supplier will determine the appropriate type and amount of insurance coverage to address its risks up to delivery at final destination. FAO will pay only for the goods actually accepted at final destination after inspection at unloading point(s) and deduction of actual damages and/or liquidated damages for late delivery and/or quality deviations, if any.

Please note that a duly signed copy of faxed purchase order must be returned to this office by fax for acceptance.

LIQUIDATED DAMAGES: subject to force majeure, if you fail to deliver any or all of the goods or services within the time period specified in this contract, FAO may without prejudice to any other rights and remedies, deduct from the total price as stipulated in this contract, as liquidated damages, a sum equivalent to 2.5% per week of the delivered price of the goods for each week of delay until actual delivery, up to a maximum deduction of 10% of the total price.

The supplier is responsible for coordinating the shipment with the consignee and to ensure that no delay occurs at customs. Shipping documents should be sent in advance to the consignee.

SHIPPING DETAILS/DOCUMENTS SHOULD BE PROVIDED/COMMUNICATED BY EMAIL BEFORE SHIPMENT TO:

- **Procurement Unit:** Zewdnesh.Gebrewold@fao.org , luwam.gebremichael@fao.org , Amanuel.Ayalew@fao.org
- **Logistic Unit:** Zewdu Fantu E-mail: Zewdu.Fantu@fao.org **Tele: 0904 - 03 14 26**



**Food and Agriculture Organization
of the United Nations**

CMC Road Near ILRI Compound
Bole Sub City, Kebele 12/13
PO Box 5536
Addis Ababa
Ethiopia

FAO Purchase Order

Order No.: 3604885

Date: 19 May 2020

Page: 1 of 2

IMPORTANT:

Please reference the order number on all related shipments, documents, invoices and other correspondence

To: DIYORICH TRADING PLC Bole sub city Woreda 13 House No New Addis Ababa Ethiopia Tel: 00251 912669048	Consignee: FAO Subregional Office for Eastern Africa and Representation in Ethiopia to AU and ECA CMC Road Near ILRI Compound Bole Sub City, Kebele 12/13 PO Box 5536 Addis Ababa Ethiopia Tel: +251 11 6478888 Fax: +251 11 6478800 Email: FAO-ET@fao.org
Bill To: FAO Subregional Office for Eastern Africa and Representation in Ethiopia to AU and ECA CMC Road Near ILRI Compound Bole Sub City, Kebele 12/13 PO Box 5536 Addis Ababa Ethiopia Tel: +251 11 6478888 Fax: +251 11 6478800 Email: FAO-ET@fao.org Suppliers registered to submit invoices by e-mail in PDF format should do so to the e-mail address indicated above, with a copy to AP-Services@fao.org . To register for the submission of invoices by e-mail in PDF format, please contact AP-Services@fao.org . Terms of Payment: Within 30 days subject to the conditions set forth in this order. FAO will not be liable to pay interest on amounts not paid within such period. The FAO General Terms and Conditions (attached and available at http://www.fao.org/unfao/procurement/general-information) apply to this order except as otherwise specified. In case of any discrepancy between this order and the FAO General Terms and Conditions, the terms of this Purchase Order shall prevail. All Invoices must reference the Order No. to facilitate prompt payment.	Note to Supplier / Deliver To: Contact Person: Shawel Moreda E-mail: Shawel.Moreda@fao.org Tele: 0911 - 12 41 20 1) FAO TIN No. 0005517702 (15% VAT to be refunded) 2) This PO does not include the 15% VAT of ETB 134,508.75. The 15% VAT should be included in invoice, for payment to total the amount of ETB 1,031,233.75. Ship by: Overland Freight: Supplier to Supply Insurance (marine cargo or other, as applicable) to be arranged by: Supplier
Note: Note: The Purchase Order consists of the following documents, all of which are incorporated by reference and made an integral part of this purchase order and in the case of any conflicting information in the following order of precedence: ANNEX A: Attachment to Purchase Order ANNEX B: FAO, General Terms and Conditions ANNEX C: ITB No: 2020/FRETH/FRETH/104915 ANNEX D: Vender quotation dated on 18/03/2020	Other Instructions: - Please confirm acceptance of order terms and conditions - ETA/ETD to be notified to the Consignee where relevant - For international orders, shipping documents to be forwarded upon shipment by courier or express/registered airmail to Consignee address or as otherwise specified

Line No.	Description	Delivery Date/ Incoterm	Quantity UOM	Price (ETB)	Total Amount
1	Dining Table with 4 standings (feet) and rectangular top, made of LTZ steel and cheap ply wood Formica, frame 2 cm wooden type	18-JUN-2020 DAP Lafro and Mitto woreda of SNNPR	50 Each	3,770	188,500.00
2	Horizontal wooden bench	18-JUN-2020 DAP Lafro and Mitto woreda of SNNPR	350 Each	1,740	609,000.00



**Food and Agriculture Organization
of the United Nations**

CMC Road Near ILRI Compound
Bole Sub City, Kebele 12/13
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Addis Ababa
Ethiopia

FAO Purchase Order

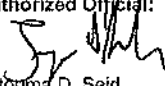
Order No.: 3604885

Date: 19 May 2020

Page: 2 of 2

IMPORTANT:

Please reference the order number on all related
shipments, documents, invoices and other correspondence

Line No.	Description	Delivery Date/ Incoterm	Quantity UOM	Price (ETB)	Total Amount
3	Insurance	18-JUN-2020 DAT Lanfro and Mitto woreda			9,425.00
4	Freight cost	18-JUN-2020 DAP Lanfro and Mitto woreda of SNNPR	50 Each	400	20,000.00
5	Freight cost	18-JUN-2020 DAP Lanfro and Mitto woreda of SNNPR	350 Each	100	35,000.00
6	Insurance	18-JUN-2020 DAP Lanfro and Mitto woreda of SNNPR			34,800.00
Authorized Official:		Supplier Acceptance:		Total (ETB)	896,725.00
fa  Fatouma D. Seid FAO Representative in Ethiopia		Signed for acceptance of all terms and conditions			

منظمة
الغذية والزراعة
للأمم المتحدة

联合国
粮食及
农业组织

Food and Agriculture
Organization of the
United Nations



Organisation des
Nations Unies pour
l'alimentation et
l'agriculture

Продовольственная и
сельскохозяйственная
организация
Объединенных Наций

Organización de las
Naciones Unidas para la
Agricultura y la
Alimentación

Attachment to Purchase Order # 3604885

Procurement School Canteen Furniture (Dining table and horizontal wooden bench)

Technical specifications: As per your Offer in response to ITB# 2020/FRETH/ FRETH /104915

Packing: Suitable packaging to protect contents during transportation.

<u>DELIVERY ADDRESS</u>	<u>CONSIGNEE</u>
Lanfro and Mitto woreda's of SNNPR	Shawel Moreda E-mail: Shawel.moreda@fao.org Tele: 0911 - 12 41 20 Daniel Beza, E-mail: Daniel.beza@fao.org Tele: 0911 - 39 86 87

VERY IMPORTANT:

THE GOODS ARE URGENTLY REQUIRED ON-SITE. DELIVERY DETAILS AND DOCUMENTATION MUST BE INFORMED/PROVIDED IN ADVANCE TO FAO/FINAL RECIPIENT.

Superintendence at Loading/Unloading point:

Will be carried out by FAO's technical personnel for quantity control, sampling, quality tests to comply with specifications, and packing/markings as required and submission of inspection report at FAO expense.

Or by internal FAO's personnel Shawel Moreda

Please liaise directly with the Superintending Agency for inspection.

Please note that a duly signed copy of purchase order must be scanned and returned to this office by email to Zewdneshe.Gebrewold@fao.org , luwam.gebremichael@fao.org , ;
for acceptance.

Payment terms:

FAO effects payment through normal banking channels, within 30 days against invoice and shipping documents and subject to receipt of satisfactory inspection report at unloading. FAO will however pay only for the goods actually accepted at final destination after inspection at unloading point(s) and deduction of actual damages and/or liquidated damages for late delivery and/or quality deviations, if any.

DAP (Incoterms 2010) which includes Loading, Insurance and Freight Costs: To be arranged by supplier. The supplier will determine the appropriate type and amount of insurance coverage to address its risks up to delivery at final destination. FAO will pay only for the goods actually accepted at final destination after inspection at unloading point(s) and deduction of actual damages and/or liquidated damages for late delivery and/or quality deviations, if any.

Please note that a duly signed copy of faxed purchase order must be returned to this office by fax for acceptance.

LIQUIDATED DAMAGES: subject to force majeure, if you fail to deliver any or all of the goods or services within the time period specified in this contract, FAO may without prejudice to any other rights and remedies, deduct from the total price as stipulated in this contract, as liquidated damages, a sum equivalent to 2.5% per week of the delivered price of the goods for each week of delay until actual delivery, up to a maximum deduction of 10% of the total price.

The supplier is responsible for coordinating the shipment with the consignee and to ensure that no delay occurs at customs. Shipping documents should be sent in advance to the consignee.



**Food and Agriculture Organization
of the United Nations**

CMC Road Near ILRI Compound
Bole Sub City, Kebele 12/13
PO Box 5536
Addis Ababa
Ethiopia

FAO Purchase Order

Order No.: 3604807

Date: 28 February 2020

Page: 1 of 2

IMPORTANT:

Please reference the order number on all related
shipments, documents, invoices and other correspondence

To: DIYORICH TRADING PLC Bole sub city Woreda 13 House No New Addis Ababa Ethiopia Tel: 00251 912669048	Consignee: FAO Subregional Office for Eastern Africa and Representation in Ethiopia to AU and ECA CMC Road Near ILRI Compound Bole Sub City, Kebele 12/13 PO Box 5536 Addis Ababa Ethiopia Tel: +251 11 6478888 Fax: +251 11 6478800 Email: FAO-ET@fao.org
Bill To: FAO Subregional Office for Eastern Africa and Representation in Ethiopia to AU and ECA CMC Road Near ILRI Compound Bole Sub City, Kebele 12/13 PO Box 5536 Addis Ababa Ethiopia Tel: +251 11 6478888 Fax: +251 11 6478800 Email: FAO-ET@fao.org Suppliers registered to submit invoices by e-mail in PDF format should do so to the e-mail address indicated above, with a copy to AP-Services@fao.org . To register for the submission of invoices by e-mail in PDF format, please contact AP-Services@fao.org . Terms of Payment: Within 30 days subject to the conditions set forth in this order. FAO will not be liable to pay interest on amounts not paid within such period. The FAO General Terms and Conditions (attached and available at http://www.fao.org/unfao/procurement/general-information) apply to this order except as otherwise specified. In case of any discrepancy between this order and the FAO General Terms and Conditions, the terms of this Purchase Order shall prevail. All invoices must reference the Order No. to facilitate prompt payment.	Note to Supplier / Deliver To: Contact Person: Amar Mengiste E-mail: Amar.Mengiste@fao.org Tele: 0911 - 20 20 29 DAT Incoterms: Raya Azebo and Metema Woreda of Office of Agriculture Ship by: Overland Freight: Supplier to Supply Insurance (marine cargo or other, as applicable) to be arranged by: Supplier
Note: Note: The Purchase Order consists of the following documents, all of which are incorporated by reference and made an integral part of this purchase order and in the case of any conflicting information in the following order of precedence: ANNEX A: Attachment to Purchase Order ANNEX B: FAO, General Terms and Conditions ANNEX C: RFQ No: 2019/FRETH/FRETH/103501 ANNEX D: Vender quotation	Other Instructions: - Please confirm acceptance of order terms and conditions - ETA/ETD to be notified to the Consignee where relevant - For international orders, shipping documents to be forwarded upon shipment by courier or express/registered airmail to Consignee address or as otherwise specified

Line No.	Description	Delivery Date/ Incoterm	Quantity UOM	Price (ETB)	Total Amount
1	Insurance	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture			699.80
2	Freight cost	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture			2,603.22



**Food and Agriculture Organization
of the United Nations**

CMC Road Near ILRI Compound
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PO Box 5536
Addis Ababa
Ethiopia

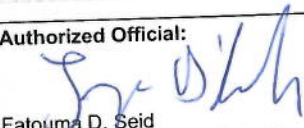
FAO Purchase Order

Order No.: 3604807

Date: 28 February 2020

Page: 2 of 2

IMPORTANT:
Please reference the order number on all related
shipments, documents, invoices and other correspondence

Line No.	Description	Delivery Date/ Incoterm	Quantity UOM	Price (ETB)	Total Amount
3	Root Prunning Scissors - Raya Azebo Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	30 Each	294	8,820.00
4	Root Prunning Scissors - Metema Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	30 Each	294	8,820.00
5	Hammer - Raya Azebo Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	6 Each	229.25	1,375.50
6	Hammer - Metema Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	66 Each	229.25	15,130.50
7	Hoe - Raya Azebo	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	24 Each	309.16	7,419.84
8	Hoe - Metema Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	24 Each	309.16	7,419.84
Authorized Official:  Fatouma D. Seid FAO Representative in Ethiopia				Supplier Acceptance:  Signed for acceptance of all terms and conditions	Total (ETB) 52,288.70





Attachment to Purchase Order # 3604807
Procurement of Agri tools

Technical specifications: As per your Offer in response to ITB # 2019/FRETH/FRETH/104252

Packing: Suitable packaging to protect contents during transportation.

<u>DELIVERY ADDRESS</u>	<u>CONSIGNEE</u>
FAO Subregional Office for Eastern Africa/ Representation to Ethiopia CMC Road, Bole Sub City, Kebele 12/13 P O Box 5536, Addis Ababa, ETHIOPIA Final Destination places: 1. DAT: Raya Azebo woreda office of Agriculture in Tigray Region 2. DAT: Metama Woreda office of Agriculture in Amhara Region	Ato Amare Mengiste E-mail: Amare.mengiste@fao.org Tele: 0911 - 20 20 29

VERY IMPORTANT:

THE GOODS ARE URGENTLY REQUIRED ON-SITE. DELIVERY DETAILS AND DOCUMENTATION MUST BE INFORMED/PROVIDED IN ADVANCE TO FAOR/FINAL RECIPIENT.

Superintendence at Loading/Unloading point:

Will be carried out by Independent Agency, **Baltic Control**, for quantity control, sampling, quality tests to comply with specifications, and packing/markings as required and submission of inspection report at FAO expense.

Or by internal FAO's personnel Ato Amare

Please liaise directly with the Superintending Agency for inspection.

Please note that a duly signed copy of purchase order must be scanned and returned to this office by email to Zewdnesh.Gebrewold@fao.org , luwam.gebremichael@fao.org , Amanuel.Avalew@fao.org; for acceptance.

Payment terms:

FAO effects payment through normal banking channels, within 30 days against invoice and shipping documents and subject to receipt of satisfactory inspection report at unloading. FAO will however pay only for the goods actually accepted at final destination after inspection at unloading point(s) and deduction of actual damages and/or liquidated damages for late delivery and/or quality deviations, if any.

DAP (Incoterms 2010) which includes Loading, Insurance and Freight Costs: To be arranged by supplier. The supplier will determine the appropriate type and amount of insurance coverage to address its risks up to delivery at final destination. FAO will pay only for the goods actually accepted at final destination after inspection at unloading point(s) and deduction of actual damages and/or liquidated damages for late delivery and/or quality deviations, if any.

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LIQUIDATED DAMAGES: subject to force majeure, if you fail to deliver any or all of the goods or services within the time period specified in this contract, FAO may without prejudice to any other rights and remedies, deduct from the total price as stipulated in this contract, as liquidated damages, a sum equivalent to 2.5% per week of the delivered price of the goods for each week of delay until actual delivery, up to a maximum deduction of 10% of the total price.

The supplier is responsible for coordinating the shipment with the consignee and to ensure that no delay occurs at customs. Shipping documents should be sent in advance to the consignee.

SHIPPING DETAILS/DOCUMENTS SHOULD BE PROVIDED/COMMUNICATED BY EMAIL BEFORE SHIPMENT TO:

- **Procurement Unit:** Zewdnesh.Gebrewold@fao.org , luwam.gebremichael@fao.org , Amanuel.Ayalew@fao.org
- **Logistic Unit:** Zewdu Fantu E-mail: Zewdu.Fantu@fao.org **Tele: 0904 - 03 14 26**



**Food and Agriculture Organization
of the United Nations**

CMC Road Near ILRI Compound
Bole Sub City, Kebele 12/13
PO Box 5536
Addis Ababa
Ethiopia

FAO Purchase Order

Order No.: 3604807

Date: 28 February 2020

Page: 1 of 2

IMPORTANT:

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To: DIYORICH TRADING PLC Bole sub city Woreda 13 House No New Addis Ababa Ethiopia Tel: 00251 912669048	Consignee: FAO Subregional Office for Eastern Africa and Representation in Ethiopia to AU and ECA CMC Road Near ILRI Compound Bole Sub City, Kebele 12/13 PO Box 5536 Addis Ababa Ethiopia Tel: +251 11 6478888 Fax: +251 11 6478800 Email: FAO-ET@fao.org
Bill To: FAO Subregional Office for Eastern Africa and Representation in Ethiopia to AU and ECA CMC Road Near ILRI Compound Bole Sub City, Kebele 12/13 PO Box 5536 Addis Ababa Ethiopia Tel: +251 11 6478888 Fax: +251 11 6478800 Email: FAO-ET@fao.org Suppliers registered to submit invoices by e-mail in PDF format should do so to the e-mail address indicated above, with a copy to AP-Services@fao.org . To register for the submission of invoices by e-mail in PDF format, please contact AP-Services@fao.org . Terms of Payment: Within 30 days subject to the conditions set forth in this order. FAO will not be liable to pay interest on amounts not paid within such period. The FAO General Terms and Conditions (attached and available at http://www.fao.org/unfao/procurement/general-information) apply to this order except as otherwise specified. In case of any discrepancy between this order and the FAO General Terms and Conditions, the terms of this Purchase Order shall prevail. All invoices must reference the Order No. to facilitate prompt payment.	Note to Supplier / Deliver To: Contact Person: Amar Mengiste E-mail: Amar.Mengiste@fao.org Tele: 0911 - 20 20 29 DAT Incoterms: Raya Azebo and Metema Woreda of Office of Agriculture Ship by: Overland Freight: Supplier to Supply Insurance (marine cargo or other, as applicable) to be arranged by: Supplier
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2	Freight cost	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture			2,603.22



**Food and Agriculture Organization
of the United Nations**

CMC Road Near ILRI Compound
Bole Sub City, Kebele 12/13
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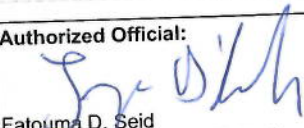
FAO Purchase Order

Order No.: 3604807

Date: 28 February 2020

Page: 2 of 2

IMPORTANT:
Please reference the order number on all related
shipments, documents, invoices and other correspondence

Line No.	Description	Delivery Date/ Incoterm	Quantity UOM	Price (ETB)	Total Amount
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8	Hoe - Metema Woreda	28-MAR-2020 DAT Raya Azebo and Metema Woreda Office of Agriculture	24 Each	309.16	7,419.84
Authorized Official:  Fatouma D. Seid FAO Representative in Ethiopia				Supplier Acceptance:  Signed for acceptance of all terms and conditions	Total (ETB) 52,288.70





Attachment to Purchase Order # 3604807
Procurement of Agri tools

Technical specifications: As per your Offer in response to ITB # 2019/FRETH/FRETH/104252

Packing: Suitable packaging to protect contents during transportation.

<u>DELIVERY ADDRESS</u>	<u>CONSIGNEE</u>
FAO Subregional Office for Eastern Africa/ Representation to Ethiopia CMC Road, Bole Sub City, Kebele 12/13 P O Box 5536, Addis Ababa, ETHIOPIA Final Destination places: 1. DAT: Raya Azebo woreda office of Agriculture in Tigray Region 2. DAT: Metama Woreda office of Agriculture in Amhara Region	Ato Amare Mengiste E-mail: Amare.mengiste@fao.org Tele: 0911 - 20 20 29

VERY IMPORTANT:

THE GOODS ARE URGENTLY REQUIRED ON-SITE. DELIVERY DETAILS AND DOCUMENTATION MUST BE INFORMED/PROVIDED IN ADVANCE TO FAOR/FINAL RECIPIENT.

Superintendence at Loading/Unloading point:

Will be carried out by Independent Agency, **Baltic Control**, for quantity control, sampling, quality tests to comply with specifications, and packing/markings as required and submission of inspection report at FAO expense.

Or by internal FAO's personnel Ato Amare

Please liaise directly with the Superintending Agency for inspection.

Please note that a duly signed copy of purchase order must be scanned and returned to this office by email to Zewdnesh.Gebrewold@fao.org , luwam.gebremichael@fao.org , Amanuel.Avalew@fao.org; for acceptance.

Payment terms:

FAO effects payment through normal banking channels, within 30 days against invoice and shipping documents and subject to receipt of satisfactory inspection report at unloading. FAO will however pay only for the goods actually accepted at final destination after inspection at unloading point(s) and deduction of actual damages and/or liquidated damages for late delivery and/or quality deviations, if any.

DAP (Incoterms 2010) which includes Loading, Insurance and Freight Costs: To be arranged by supplier. The supplier will determine the appropriate type and amount of insurance coverage to address its risks up to delivery at final destination. FAO will pay only for the goods actually accepted at final destination after inspection at unloading point(s) and deduction of actual damages and/or liquidated damages for late delivery and/or quality deviations, if any.

Please note that a duly signed copy of faxed purchase order must be returned to this office by fax for acceptance.

LIQUIDATED DAMAGES: subject to force majeure, if you fail to deliver any or all of the goods or services within the time period specified in this contract, FAO may without prejudice to any other rights and remedies, deduct from the total price as stipulated in this contract, as liquidated damages, a sum equivalent to 2.5% per week of the delivered price of the goods for each week of delay until actual delivery, up to a maximum deduction of 10% of the total price.

The supplier is responsible for coordinating the shipment with the consignee and to ensure that no delay occurs at customs. Shipping documents should be sent in advance to the consignee.

SHIPPING DETAILS/DOCUMENTS SHOULD BE PROVIDED/COMMUNICATED BY EMAIL BEFORE SHIPMENT TO:

- **Procurement Unit:** Zewdnesh.Gebrewold@fao.org , luwam.gebremichael@fao.org , Amanuel.Ayalew@fao.org
- **Logistic Unit:** Zewdu Fantu E-mail: Zewdu.Fantu@fao.org **Tele: 0904 - 03 14 26**